



BUTTE LOCAL AGENCY FORMATION COMMISSION

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May 8, 2015

County of Butte
City of Biggs
City of Chico
City of Gridley

City of Oroville
Town of Paradise
Special Districts
Special Districts Association

Re: Final Budget for FY 2015-16

To Whom It May Concern:

Pursuant to California Government Code §56381, attached is a copy of the Final Budget for FY 2015-16 adopted by the Butte Local Agency Formation Commission on May 7, 2015 by Resolution No. 17 2014/15.

Should you have any questions, please contact me via e-mail at jbroderson@buttecounty.net or by calling 538-3825, Monday through Friday, between 8:00 a.m. and 4:00 p.m.

Sincerely,

Jill Broderson
Management Analyst

Attachment

Butte Local Agency Formation Commission
Final Budget for FY 2015-16 - Adopted May 7, 2015 - Resolution No. 17 2014/15

		2015-16		
		Budget	Special Project	Total
FUNDING SOURCES				
101001	Fund Balance	-	-	-
4410101	Interest	5,000.00	-	5,000.00
4547970	County Funding	263,994.00	-	263,994.00
4547971	Cities Funding	263,994.00	-	263,994.00
4547972	Special Districts' Funding	58,666.00	-	58,666.00
4617230	Filing Fees	35,000.00	-	35,000.00
4712523	Miscellaneous - Revenue	2,000.00	-	2,000.00
4711308	Miscellaneous - Refunds	15,503.00	-	15,503.00
4711308	SOI Trust Fund Transfers	-	-	-
Total Funding Sources		644,157.00	-	644,157.00
EXPENDITURES				
511	Salaries & Wages	310,704.00	-	310,704.00
518	Employee Benefits	147,914.00	-	147,914.00
523	Communications	3,952.00	-	3,952.00
526	Household Expense	500.00	-	500.00
527	General Insurance	3,700.00	-	3,700.00
528	Compensation Insurance	1,900.00	-	1,900.00
533	Memberships	4,350.00	-	4,350.00
535	Office Expense	6,000.00	-	6,000.00
536	Professional & Specialized Services	63,936.00	-	63,936.00
537	Publications & Legal Notices	1,900.00	-	1,900.00
538	Rents & Leases - Buildings	24,661.00	-	24,661.00
539	Rents & Leases - Equipment	300.00	-	300.00
541	Special Departmental Expense	3,500.00	-	3,500.00
542	Data Processing	6,680.00	-	6,680.00
543	Transportation & Travel	19,750.00	-	19,750.00
544	Utilities	4,410.00	-	4,410.00
580	Appropriation for Contingencies	30,000.00	-	30,000.00
101001	Appropriation for Reserve	10,000.00	-	10,000.00
Total Expenditures		644,157.00	-	644,157.00

Final Budget Narrative for Fiscal Year 2015-2016

Adopted May 7, 2015 - Resolution No. 17 2014/15

FUNDING SOURCES:

101001 - Fund Balance	\$0.00
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4410101 - Interest Earned	\$5,000
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Interest income is accrued on treasury cash.

4547970; 4547971; 4547972 - Member Agency Funding	\$586,654
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Allocation and Proportionate Share of Funding Requirement:

4547970: County (45%) @ \$263,994
4547971: Cities (45%) @ \$263,994
4547972: Special Districts (10%) @ \$58,666

Calculations are prepared by the Butte County Auditor. Individual city shares are based on revenue as reported in the most recent edition of the Cities Annual Report published by the State Controller. Individual special district shares are based on revenues as reported in the most recent report of the "Financial Transactions Concerning Special Districts" published by the State Controller.

4617230 - Filing Fees	\$35,000
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Pursuant to the adopted Fee Schedule, application filing fees are charged to applicants for the processing of applications submitted for sphere of influence amendments, formations of special districts and changes of organization and reorganization. Application processing fees vary widely depending on the complexity of the action requested.

4712523 - Miscellaneous Revenue	\$2,000
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CALAFCO Stipend.

4711308 - Sphere of Influence Trust Fund Transfers	\$15,503
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Restricted monies held within the Sphere Trust Fund for the explicit purpose of funding Commission directed staff level review and maintenance of municipal service reviews and sphere of influence plans and related actions.

EXPENDITURES:

511 - Salaries & Wages **\$310,704**

Salaries reflect base wages pursuant to the adopted Salary Plan.

518 - Employee Benefits **\$147,914**

CalPERS Retirement; ICMA Deferred Compensation & Medicare; State Unemployment Insurance, Employment Training & State Disability Insurance; Health, Dental & Vision; Employee Assistance Program; Cash Back; and Basic/Long Term Life Insurance.

523 - Communications **\$3,952**

Communication County Services (\$162); Communications (\$2,950); Cell Phone Allowance (\$840).

526 - Household Expenses **\$500**

Toiletries, cleaning supplies, floor tile buffing and other household items.

527 - General Insurance **\$3,700**

Property and General Liability coverage, provided through Special District Risk Management Authority.

528 - Workers' Compensation Insurance **\$1,900**

Workers' Compensation and Employer's Liability coverage, provided through Special District Risk Management Authority.

533 - Memberships **\$4,350**

Memberships to professional organizations, including various publications and subscriptions that support staff development on current issues affecting the agency's responsibilities.

535 - Office Expense **\$6,000**

General offices supplies, including computer software upgrades.

536 - Professional & Specialized Services **\$63,936**

County Accounting Services (\$3,401); County Treasury Services (\$35); County Human Resources Services (\$13,500); Annual Audit Fees (\$8,000); Legal Counsel Fees (\$24,000) and GIS mapping services (\$15,000).

537 - Publications & Legal Notices **\$1,900**

Subscriptions and publishing of legal notices, as required by LAFCO Policies and State Law.

Expenditures: *Continued*

538 - Rents & Leases - Buildings	\$24,661
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Pursuant to H.D. Downer Business Center, LLC lease agreement.

539 - Rents & Leases - Equipment	\$300
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Office security system.

541 - Special Department Expense	\$3,500
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Website maintenance; professional development and training.

542 - Data Processing/Information Services	\$6,680
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County Data Processing/Information Services.

543 - Transportation & Travel	\$19,750
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Attendance at conferences, meetings, trainings; CALAFCO participation and monthly vehicle allowances

544 - Utilities	\$4,410
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Electricity, natural gas, water, garbage disposal and landscaping.

Appropriations:

580 - Contingency	\$30,000
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Unanticipated costs, i.e., budget shortfall coverage, special studies or legal fees.

797 - Reserve	\$10,000
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Isolated funding for accrued leave liabilities and other post employment benefits.

**RESOLUTION ADOPTING THE
BUTTE LOCAL AGENCY FORMATION COMMISSION
FINAL BUDGET FOR FISCAL YEAR 2015/16**

WHEREAS, the Cortese-Knox-Hertzberg Act of 2000 requires that each LAFCO within the State of California adopt a budget pursuant to Government Code Section 56381(a); and

WHEREAS, the Butte Local Agency Formation Commission has heretofore approved a Proposed Budget for the Commission and held a duly noticed hearing thereon as required by law on April 2, 2015 for the purpose of developing a Final Budget for the Fiscal Year 2015/16; and

WHEREAS, the Proposed Fiscal Year 2015/16 Budget has been circulated to all affected agencies pursuant to Government Code Section 56381(a); and

WHEREAS, the Butte Local Agency Formation Commission has increased member agencies assessments by five percent and hereby advises member agencies of the potential necessity to incrementally increase agency assessment rates in the fiscal years to follow in order for the Commission to achieve its expanding state mandated responsibilities, consistent with Government Code Section 56381; and

NOW, THEREFORE, BE IT RESOLVED by the Butte Local Agency Formation Commission, that the Proposed Budget is hereby adopted as the Final Budget for the Butte Local Agency Formation Commission; which:

1. Authorizes the continuation of permanent employee furloughs by 10-15%; and
2. Authorizes a 2% cost of living adjustment (COLA) to the adopted Salary Plan, as amended May 1, 2014.

BE IT FURTHER RESOLVED that aforementioned Final Budget for Fiscal Year is officially adopted and ordered to be circulated to all affected agencies pursuant to Government Code Section 56381(a); and

RESOLUTION NO. 17 2014/15

PASSED AND ADOPTED by the Butte Local Agency Formation Commission
this 7th day of May 2015 by the following vote:

AYES: Commissioners Lotter, Duncan, Connelly, Lando, Busch, Lambert & Chair Leverenz

NOES: None

ABSENT: None

ABSTAINS: None



Carl Leverenz, Chair
Butte Local Agency Formation Commission

ATTEST:



Stephen Lucas, Executive Officer