

MEMORANDUM

TO: Local Agency Formation Commission

FROM: Stephen Lucas, Executive Officer

SUBJECT: **Agenda Item 4.8 – Discussion Regarding the California Association of Local Agency Formation Commissions (CALAFCO) Business Items.**

DATE: July 2, 2013 for the meeting of July 10, 2013

Summary

The Butte LAFCO Executive Officer has served as the CALAFCO Deputy Executive Officer for the North Region for an initial 2 year term to end in September 2013. This service to our statewide organization has been a valuable experience for the Executive Officer and has allowed both Butte LAFCO and the rural north state region LAFCOs to have a voice in how CALAFCO conducts business and sets priorities on a variety of legislative, procedural and administrative issues.

The CALAFCO Executive Director and Executive Officer have requested (Attachment 1) that the Commission allow its Executive Officer to serve an additional 2 year term as the CALAFCO Deputy Executive Officer for the North Region concluding in September 2015. CALAFCO provides a \$2,000 annual stipend to cover the costs of travel. The cost to the Commission for this appointment is largely related to the time spent on CALAFCO business which fluctuates as work demands, but has ranged as high as approximately 150 hours/year or roughly 7% of the Executive Officer's annual hours.

ACTION REQUESTED: Consider the CALAFCO request and provide direction to the Executive Officer.

CALIFORNIA
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LOCAL AGENCY
FORMATION
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June 18, 2013

Carl Leverenz, Chair
Butte LAFCo
1453 Downer Street, Suite C
Oroville, CA 95965-4950

Dear Chair Leverenz:

On behalf of the California Association of Local Agency Formation Commissions (CALAFCO), we extend our sincere thanks to Butte LAFCo for its support and participation in CALAFCO.

Larry Duncan, Butte LAFCo Commissioner, currently serves on the CALAFCO Board and is a member of the 2013 Achievement Awards Committee.

Butte LAFCo has also graciously allowed its Executive Officer, Steve Lucas, to serve as CALAFCO Deputy Executive Officer and member of the Legislative Committee. In his CALAFCO role, Steve recently served as Program Chair for the 2013 Annual Staff Workshop, which was an outstanding staff workshop. Also, Steve has testified in Sacramento on behalf of various CALAFCO bills, served as lead on the 2012 CALAFCO biennial survey, participated in the 2012 recruitment for the new CALAFCO Executive Director, worked on a CALAFCO white paper (*LAFCO, General Plans and City Annexations*) in conjunction with the Governor's Office of Planning and Research, and has consistently gone the extra mile to support CALAFCO.

Steve has been an extraordinary asset to CALAFCO, so much so, that we would be honored and extremely grateful if Steve could continue to serve as a CALAFCO Deputy Executive Officer, and respectfully request your consideration.

CALAFCO relies primarily on its volunteer Board members and staff to carry out its business, and couldn't exist without the support of its members and individuals like Larry and Steve.

The CALAFCO Executive Officer will inform the CALAFCO Board of staff appointments at the Board meeting on August 29, 2013. We would appreciate receiving a response from Butte LAFCo by August 16. Thank you for your consideration.

Sincerely,

Pamela Miller
Executive Director, CALAFCO

Lou Ann Texeira
Executive Officer, CALAFCO

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