

**BUTTE LOCAL AGENCY FORMATION COMMISSION  
Draft Minutes of June 1, 2017**

**1. Call to Order**

Chair Leverenz called the meeting to order at 9:00 a.m., June 1, 2017, in the Butte County Board of Supervisors Chambers, 25 County Center Drive, Oroville, California.

**1.1 Roll Call**

Commissioners Present: Scott Lotter (City), Al McGreehan (Special District-Alternate) Bill Connelly (County), Tom Lando (Special District), Steve Lambert (County) and Chair Carl Leverenz (Public).

Alternate Commissioner Present: Greg Steel (Public)

Absent: Commissioner Linda Dahlmeier (City) and Alternate Commissioners Larry Wahl (County) and Bruce Johnson (City)

Others Present: Stephen Lucas, LAFCO Executive Officer  
Stephen Betts, LAFCO Deputy Executive Officer  
Joy Stover, LAFCO Commission Clerk  
P. Scott Browne, LAFCO Legal Counsel

**2. Consent Agenda**

**2.1 Approval of the Minutes of April 4, 2017**

Chair Leverenz asked if there were any corrections or additions to the minutes. None stated.

**Commissioner McGreehan made a motion to approve the April 4, 2017 Minutes. The motion was seconded by Commissioner Lando.**

**The motion was carried by the following roll call vote:**

**AYES:** Commissioners Lotter, McGreehan, Connelly, Lando, Lambert and Chair Leverenz  
**NOES:** None  
**ABSENT:** Commissioner Dahlmeier  
**ABSTAINS:** None

### 3. NOTICED PUBLIC HEARINGS

#### 3.1 Review and Consideration of Proposed Budget for FY 2017/18 (Continued from April 4, 2017)

Chair Leverenz asked if the staff has anything else to add to the staff report.

Steve Lucas stated he has no additions. The proposed budget is up for adoption, has been circulated widely and often and we have received no comments to date.

Chair Leverenz opened this item to the public for comment. No responses received.

**Commissioner Lando made a motion to adopt Resolution No. 17 2016/17, approving the Proposed Budget for FY 2017/18. The motion was seconded by Commissioner McGreehan.**

**The motion was carried by the following roll call vote:**

**AYES:** Commissioners Lotter, McGreehan, Connelly, Lando, Lambert and Chair Leverenz  
**NOES:** None  
**ABSENT:** Commissioner Dahlmeier  
**ABSTAINS:** None

#### 3.2 Amendment to Current Staff Charge-out Rates, Including Continuation of the Application of the Annual Cost Escalator Based Upon the Employment Cost Index (ECI).

Steve Lucas stated he has nothing new to add and if there are any questions he would be happy to answer them.

Commissioner McGreehan asked if there is a history as to why staff used the Employment Cost Index for US Department of Labor.

Steve Lucas stated LAFCo follows the same process that the County uses for their cost adjustments going back years.

Commissioner Connelly stated this has been a fairly conservative method.

Chair Leverenz opened this item to the public for comment and asked if there was anyone in the audience that wished to be heard concerning the proposed charge out rate amendment for the Local Agency Formation Commission. No responses received. The public portion was closed.

**Commissioner Lotter made a motion to approve the proposed charge out rate. The motion was seconded by Commissioner Connelly.**

**The motion was carried by the following roll call vote:**

**AYES:** Commissioners Lotter, McGreehan, Connelly, Lando, Lambert and Chair Leverenz  
**NOES:** None

**ABSENT:** Commissioner Dahlmeier  
**ABSTAINS:** None

**4. REGULAR AGENDA**

**4.1 Items Removed from the Consent Agenda – None**

**5. Public Comment on Items not on the Agenda – None**

**6. Reports and Communications**

**6.1 Executive Officer's Report**

Steve Lucas summarized the Executive Officer's report and further explained the historical problem that arises in trying to acquire a quorum of special district ballots in order to appoint a special district representative to LAFCO. There was discussion on the possibility of reconstituting an independent special districts selection committee in order to further the process.

Commissioner Lando stated he will work with Steve Lucas to see what can be done to get more special districts interested and to submit their ballots.

There was discussion regarding where staff is currently with the Public Review Draft of the Countywide Mosquito and Vector Control District Municipal Service Review and Sphere of Influence Plan Update release.

Steve Lucas provided an update to the county plan for providing fire services countywide. It is simply a budget issue and nothing to do with the value of service but rather the cost of service. Staff has been working with county staff regarding the process.

Chair Leverenz stated as he understands it, this type of district has been utilized recently over the last several years in other county areas.

Steve Lucas stated this is how a good number of counties provide fire services.

Commissioner Lando asked if the County has heard from the City of Oroville regarding a fire district.

Commissioner Connelly stated the County has already received a letter of support from the City of Oroville. He believes a fire district is necessary on so many levels.

Commissioner Lotter asked if the countywide unincorporated areas, such as the State Responsibility Areas, would be included in the district.

Steve Lucas stated a Feasibility Study would have to be prepared. This is a complicated project and would need to be ready on day one.

Steve Lucas provided a legislation update and stated of utmost importance to LAFCO right now is AB464.

**6.2 Correspondence – None**

**7. ADMINISTRATION – None**

**8. ADJOURNMENT.**

There being no further business, the meeting was adjourned at 9:32 a.m. to the Thursday, July 6, 2017 regularly scheduled meeting.

**LOCAL AGENCY FORMATION COMMISSION**

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**By: Stephen Lucas, Executive Officer**

Minutes prepared by Joy Stover, LAFCO Commission Clerk