

M E M O R A N D U M

TO: Local Agency Formation Commission

FROM: Stephen Lucas, Executive Officer

SUBJECT: **Agenda Item 6.1 - Executive Officer's Report**

DATE: September 24, 2013 for the meeting of October 3, 2013

ADMINISTRATION:

1. Round 3 of the voting for a Special District *Non-Enterprise* Regular Commissioner and a Special District Alternate Commissioner (*either Non-Enterprise or Enterprise*) is underway with additional staff outreach which has resulted in four additional votes leaving us only one (1) vote shy of a quorum! Round 3 of voting is intended to close on **October 21, 2013**. As state law requires a majority of special district participation to have a valid election, this process will continue until such time a majority of ballots have been returned.

2. The Executive Officer will be moderating the CALAFCO University class titled *Performance Measures and MSR Strategies* on October 10 in Sacramento. The class will be discussing various methodologies and techniques for preparing MSRs. The Commission Clerk is currently preparing the content for another CALAFCO University course titled *Creating a Clerk's Manual: The Roadmap to Success* which will be held in Sacramento in November 14, 2013. This class will build on the CALAFCO Staff Workshop session that the Clerk conducted this past spring in Davis.

PROJECT NOTES: The Public Review Draft of the El Medio Fire Protection District Municipal Service Review and Sphere of Influence Update was released for a 21 day public review circulation period beginning September 25, 2013 and ending October 15, 2013 with a public hearing scheduled for November 7, 2013.

GENERAL NOTES: None

LEGISLATIVE NOTES: None

FINANCIAL REPORT: Next scheduled quarterly report is December 2013.

APPLICATION ACTIVITY See Exhibit 1

Exhibit 2 - APPLICATION ACTIVITY*Project Status As of Sept. 24, 2013*

File	Applicant	Project Name	Date Application Received	Certificate of Filing	LAFCO Hearing Date	Certificate of Completion	SBE Submittal Date	Additional Comments
09-05	Chico	Extension of Services - Bidwell Ave.	10/14/08	N/A	12/03/09	N/A	N/A	Need sewer & annex agreement
10-03	Chico	Extension of Services - W. Sac Ave	02/11/10	2/16/10	03/04/10	N/A	N/A	Need sewer & annex agreement
11-02 MS	LOAPUD	Sphere of Influence Plan Update	07/01/10	N/A	6/6/13	N/A	N/A	Approved
11-02 E	LOAPUD	EIR	07/01/10	N/A	6/6/13	N/A	N/A	Approved
11-06	Butte County	CSA No. 114 - Expansion of Powers	02/02/11	N/A	pending	N/A	N/A	Incomplete - On Hold
11-22	Oroville	SOI Plan Update	06/21/12	N/A		N/A	N/A	Incomplete
13-04 MS	El Medio	MSR / SOI Plan Update	08/10/12	N/A		N/A	N/A	In Review
13-11	Chico	Ext. of Services - 1465 Guill St	03/25/13	N/A		N/A	N/A	In progress
13-12	LOAPUD	Autrey Lane Annexation No. 4	04/12/13		06/06/13	08/01/13	09/04/13	Waiting for SBE acknowledgement
13-13	Chico	Ext. of Services - 80 Rose Ave.	04/19/13	N/A	06/06/13	N/A	N/A	Approved
13-14	Chico	Ext. of Services - 1335 Martin St.	04/26/13	N/A	06/06/13	N/A	N/A	Approved
13-15	Chico	Stewart Ave. Annexation No. 3	05/02/13					On Hold for City to submit Appl.
13-16	Chico	Ext. of Services - 1904 Oak Way	05/10/13	N/A	07/10/13	N/A	N/A	Approved
13-17	Chico	Ext. of Services - 863 & 865 Virginia	05/13/13	N/A	07/10/13	N/A	N/A	Approved
13-18	Chico	Ext. of Services - 1215 Jackson St.	05/14/13	N/A	10/03/13	N/A	N/A	In progress
13-19	Chico	Ext. of Services - 860 Virginia St.	05/24/13	N/A	07/10/13	N/A	N/A	Approved
13-20	Chico	Ext. of Services - 1328 Bruce St.	06/04/13	N/A	09/11/13	N/A	N/A	Approved
13-21	Chico	Ext. of Services - 1420 Boucher St.	02/07/13	N/A		N/A	N/A	Incomplete -Ck for Fees Returned
13-22	Chico	Ext. of Services - 995 Ohio St.	06/11/13	N/A	10/03/13	N/A	N/A	In progress
13-23	Chico	Ext. of Services - 2898 Jolyn Way	06/12/13	N/A	10/03/13	N/A	N/A	In progress
13-24	Chico	Ext. of Services - 2250 Elm St.	06/24/13	N/A	10/03/13	N/A	N/A	In progress
13-25	Chico	Ext. of Services - 1060 Virginia St.	06/26/13	N/A	10/03/13	N/A	N/A	In progress
13-26	Chico	Ext. of Services - 1354 Jackson St.	06/28/13	N/A	10/03/13	N/A	N/A	In progress
SP-57	LAFCo	Gateway at Butte Creek						Consultation