

---

**BUTTE LOCAL AGENCY FORMATION COMMISSION (LAFCO)  
EXECUTIVE OFFICER'S REPORT**

---

**TO:** Local Agency Formation Commission  
**FROM:** Stephen Betts, Deputy Executive Officer  
**SUBJECT:** *LAFCo File 13-25 – City of Chico – Extension of Services – 1060 Virginia St.*  
**DATE:** September 18, 2013, for the meeting of October 3, 2013

---

**Summary**

The City of Chico is requesting approval to extend sanitary sewer services to a single unincorporated parcel that is developed with a single-family dwelling unit (*Exhibit A*). The LAFCo Executive Officer has already approved an emergency extension of sanitary sewer services to the subject parcel due to a failed septic system. The parcel is contiguous to City of Chico jurisdictional boundaries on one side and annexation of the parcel is possible due to the contiguity. However, annexation of the single parcel would result in illogical and inefficient jurisdictional boundaries and staff does not recommend that this proposal be conditioned to require annexation unless it is part of a larger annexation proposal.

Staff recommends that the Commission approve the extension of services request. Draft Resolution 15 2013/14 (*Exhibit B*) contains recommended conditions of approval.

**General Information**

Application Submitted: September 13, 2013

Application Deemed Complete: September 16, 2013

100% Landowner Consent: Yes

Notice and Hearing Required: No

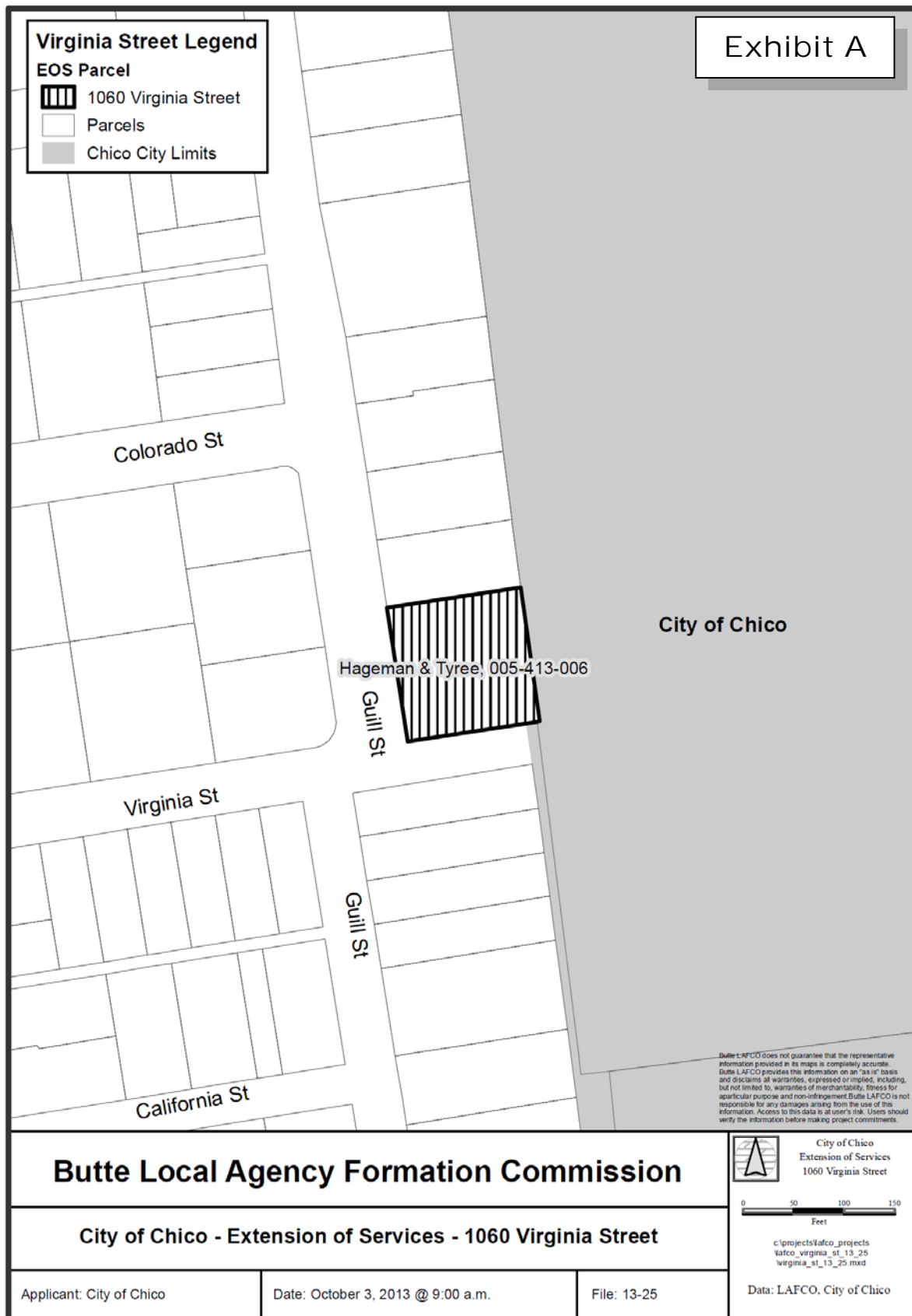
Proponent: City of Chico

Landowners: Robert Hageman and Cheryl Tyree

Location: The subject parcel is located on the northeast corner of Virginia Street and Guill Street, in the unincorporated Chapman Neighborhood area of south Chico. The subject parcel is identified as Assessor's Parcel Number 005-413-006 (1060 Virginia Street), Chico, CA. The territory is located in Supervisorial District 2.

Proposal: Extension of City of Chico sanitary sewer service to a single parcel.

**Requested Action:** Adopt Resolution 15 2013/14 (*Exhibit B*) approving the extension of City of Chico sanitary sewer services.



## DISCUSSION AND ANALYSIS

### Background

The subject unincorporated parcel, which is approximately 17,750 square feet (0.41 acres) in size, is developed with a 1-bedroom, 1-bath, 936 square foot conventionally built structure built in 1946. Domestic water supply for the dwelling is provided by the California Water Service Company. The parcel is a corner lot and fronts on Virginia Street and on Guill Street, both of which are public roads. Both of these roads are paved but are not improved with curbs, gutters, or sidewalks. Land use on the surrounding parcels includes single-family residential dwellings, on lots ranging in size from 0.15 to 0.5 acres and Community Park.



Project Site – 1060 Virginia Street

Until recently sewage disposal for the dwelling on the subject parcel was handled by an on-site septic system. However, in November 2012 the septic system was determined to have failed. **Exhibit C** of this report is documentation from Thrifty Rooter attesting to the failed septic system. On June 20, 2013, the LAFCo Executive Officer approved an emergency extension of sanitary sewer service to the subject parcel due to the documented failed septic system (**Exhibit D**). The Butte County Environmental Health Division requires a parcel to connect to a sewer system if a sewer line is located within 250 feet of the parcel, even if the parcel has adequate area for a replacement leach field. Given the Environmental Health Division policy, replacement of the leach field was determined to not be a feasible option.

The parcel is within an identified nitrate “hotspot” area where high levels of nitrates are found in the groundwater. Under the auspices of the Chico Urban Area Nitrate Compliance Program, the City of Chico recently installed sewer infrastructure in the project area, which included the installation of a sewer line in Virginia Street, close to the subject parcel.

The parcel is contiguous to the City of Chico jurisdictional boundaries on the parcel’s east side, where it abuts a parcel owned by the Chico Area Recreation District and which is developed with Community Park. The City of Chico has no immediate plans to initiate an annexation of the subject parcel or the area.

### Land Use/Zoning Designations

The parcel is located within the City of Chico’s sphere of influence and is within the 118-acre Chapman island area. The Butte County General Plan designates the parcel as Medium Density Residential (up to 6 dwelling units per acre) and the parcel is zoned Medium Density

Residential (3 to 6 dwelling units per acre) with a Chapman Mulberry Neighborhood Plan Overlay. The City of Chico's General Plan designates the parcel as Low Density Residential and the City has rezoned the parcel as R-1 (2.1 to 7 units per acre).

### Governing Law and LAFCo Policy

Provisions for extension of service requests are found in Government Code §56133 and in Section 4.5 of the Commission Policies and Procedures. In brief, the law permits the Commission to authorize a city or district to provide new or extended service outside its jurisdictional boundaries but within its sphere of influence (SOI) *in anticipation of a later change of organization*. These documents offer the following guidance:

- Extensions of service are to be in *anticipation of annexation*, which is generally defined by LAFCO as meaning the area is located within the agency's Sphere of Influence (Butte LAFCo Policy 4.5.4.A.5).
- Annexations to cities and special districts are generally preferred for providing public services (Butte LAFCo Policy 4.5.4.A.1).
- Local circumstances, health and safety, emergency service, or other concerns may warrant the approval of an extension of service where annexation is not practical or deemed undesirable for other policy reasons (Butte LAFCo Policy 4.5.4.A.1).
- Extension of service agreements are usually considered to be a temporary measure, typically considered in response to an existing or impending public health and safety threat (e.g., failing septic system or domestic water well), or when annexation is not immediately feasible, and in anticipation of a future annexation (Butte LAFCo Policy 4.5.4.A.1).
- The Commission gives great weight to properly documented existing health and safety needs when considering justification of such extensions (Butte LAFCo Policy 4.5.4.A.1).
- The Commission discourages use of contract service extensions for the purpose of extending services to new development and will approve such extensions only under extraordinary circumstance and may apply strict limitations on such services (Butte LAFCo Policy 4.5.4.A.1).

### **Requests for Approval**

In accordance with State law, requests and approvals for extensions of service are to be filed and acted upon prior to an agency providing services. All requests *shall explain the specific circumstances that make annexation infeasible* and justify extension of service by contract. The Commission may condition any extension of services where it finds local circumstances warrant applying greater scrutiny and guidance.

Whenever the Commission determines to condition the approval upon a later annexation of the affected property, the condition shall normally include a requirement that the owner record an agreement consenting to annex the territory, which agreement shall bind future owners of the property. A signed, notarized annexation agreement was submitted with the extension of services application.

Pursuant to Butte LAFCO Policy 4.5.4.D, the Executive Officer is required to evaluate the following five factors when reviewing an extension of services request. The factors are intended to provide the Commission with information about certain topics that are often relevant to extension of services request. No single factor is determinative. An evaluation of these factors as it relates to the proposed extension of service request follows.

- 1) The ability of the local agency to provide service to the proposal area without detracting from current service levels.

*The City of Chico owns and maintains a wastewater collection, treatment, and disposal system. As indicated in the City's Municipal Service Review (adopted by the Commission in 2006), and the City's General Plan (adopted by the City in 2011), the City of Chico's wastewater system has sufficient capacity to provide service to the affected parcel without detriment to current service recipients. A City of Chico sanitary sewer line is located at the intersection of Guill Street and Virginia Street, adjacent to the subject parcel.*

*The City does not, and will not, provide any other parcel specific service, such as fire protection and law enforcement services, to the parcel. The existing public services provided to the parcel by Butte County will not change as a result of this proposal until such time as the parcel is annexed to the City of Chico.*

- 2) The proposal's consistency with the policies and general plans of all affected local agencies.

*The affected parcel is developed with one single-family dwelling unit. This use is consistent with the City of Chico's General Plan land use designation of Low Density Residential and with the City's R1 (Low Density Residential) rezoning of the parcel. The existing use is also consistent with the County's General Plan land use designation of Medium Density Residential and the County's zoning of Medium Density Residential.*

*The connection of the subject parcel to the City of Chico's sanitary sewer system will help reduce nitrate contamination in the groundwater, which is in accordance with the goals and policies of the Chico Urban Area Nitrate Compliance Plan and the Chico Area Nitrate Compliance Program.*

- 3) The proposal's effect on growth and development within and adjacent to the affected land.

*The proposal to connect to the City of Chico's sanitary sewer system will facilitate the continued use of the parcel for residential purposes. The extension of services will be conditioned to state that the extension of sewer services is for existing development only. Any additional development on the parcel, such as additional dwelling units or additional bedrooms, will not be allowed unless the parcel is annexed to the City of Chico.*

- 4) Whether the proposal contributes to the premature conversion of agricultural land or other open space land.

*No agricultural uses are found on the subject parcel or in the area. The proposed extension of sanitary sewer service to the subject parcel will not impact agricultural lands.*

- 5) The likelihood of a later change of organization being initiated by the affected agency.

*The subject parcel is contiguous to the City of Chico jurisdictional boundaries on the parcel's east side, where it abuts a parcel owned by the Chico Area Recreation District that is developed with Community Park. While annexation of the subject parcel is possible due to its contiguity, annexation of the single parcel would not be ideal as the annexation would result in illogical and inefficient jurisdictional boundaries as the parcels to the north, south, and west would remain unincorporated area. The standalone*

*annexation of the subject parcel would create service delivery problems for the City. To provide for logical, orderly, and efficient jurisdictional boundaries as required by State law and Butte LAFCo Policies, annexation of the subject parcel to the City of Chico would require the annexation of numerous additional parcels. At this time, staff is not recommending that the subject parcel be annexed to the City of Chico as a condition of this extension of services request unless the parcel is a part of a larger annexation proposal.*

*The City of Chico has no immediate plans to initiate an annexation of this area. The City of Chico is not actively supporting annexation of any territory to the City at this time due to the high costs of providing full municipal services to the annexed area and the negative impact this would have on the City's limited financial resources.*

*A properly executed Butte LAFCo Annexation Consent Agreement and Covenant was submitted with the extension of services application, which binds the current and future owners of the parcel to the future annexation of the parcel. The annexation consent agreement and covenant has been recorded with the Butte County Recorder's Office and all prospective buyers of the parcel will be aware of annexation requirement.*

### Environmental Analysis

The proposed extension of service is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) – General Rule Exemption. This section can be used when the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

The General Rule exemption is appropriate for this proposal because: 1) the subject parcel is developed with residential uses; 2) the residential uses are consistent with the City's General Plan and rezoning and with the County's General Plan and Zoning Ordinance; and 3) the City has already extended sewer infrastructure to the area.

### Staff Recommendation

This proposal meets all of the five criteria established to review service extensions in that:

- 1) The City has documented its ability to provide service;
- 2) The proposal is consistent with current land use plans for the City;
- 3) The proposal will have an insignificant effect on growth and development;
- 4) The proposal will not cause impacts to agricultural land.

The fifth criterion is difficult to assess in that the City has clearly indicated no desire to initiate annexation of the subject parcel. However, an annexation consent agreement and covenant for the subject parcel was submitted with the extension of services application.

This extension of services authorization is intended only for development on the effected parcel that existed at the time of application to LAFCo, which for this project is a single-family dwelling unit. Staff recommends that the Commission approve the extension of City of Chico sanitary sewer services to the subject parcel, but with the following condition that prohibits new development that requires additional sewer service:

*The authorization to extend City of Chico sewer services to the subject parcel (APN 005-413-006 - 1060 Virginia Street) is explicitly restricted to the current, existing uses on the parcel as of the date of the LAFCO authorization, which is a 1-bedroom, 1-bath, 936 square foot conventionally built dwelling unit. Prior to the City of Chico or County of Butte authorizing or otherwise allowing any new or additional development on the parcel that alters the existing use, the City or County shall provide such proposals to the LAFCO Executive Officer for review of compliance with this sewer extension authorization.*

## **ALTERNATIVES FOR COMMISSION ACTION**

After reviewing this report and any testimony or materials that are presented, the Commission can take one of the following actions:

OPTION 1 – APPROVE the proposal as submitted:

- A. Find that the extension of services request is not subject to the provisions of the California Environmental Quality Act per Section 15061(b)(3), General Rule Exemption.
- B. Adopt Resolution No. 15 2013/14 authorizing the City of Chico to provide sanitary sewer service outside the City's boundary to the property located at 1060 Virginia Street (APN 005-413-006) in the unincorporated Chico area.

OPTION 2 - DENY the proposal.

OPTION 3 - CONTINUE this proposal to a future meeting for additional information.

ACTION REQUESTED: Approve OPTION 1.

Respectfully submitted,

*Stephen Betts*

Stephen Betts  
Deputy Executive Officer

### Attachments:

Exhibit A: Area Map – pg. 2

Exhibit B: Draft LAFCo Resolution No. 15 2013/14 – pg. 8

Exhibit C: Letter from Thrifty Rooter regarding septic system failure – pg. 11

Exhibit D: Emergency Extension of Services Authorization – pg. 12

**DRAFT**

**RESOLUTION NO. 15 2013/14**

**RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION  
OF THE COUNTY OF BUTTE  
AUTHORIZING THE CITY OF CHICO TO  
PROVIDE OUT-OF-AGENCY SANITARY SEWER SERVICES  
TO 1060 VIRGINIA STREET (APN 005-413-006), CHICO, CA**

Exhibit B

**RESOLVED**, by the Local Agency Formation Commission of the County of Butte, State of California, that

**WHEREAS**, a proposal for the extension of public sanitary sewer services by the City of Chico to 1060 Virginia Street (APN 005-413-006), Chico, CA, located outside of the Chico city limits but within the City of Chico's Sphere of Influence, in the County of Butte, was heretofore filed by the City of Chico and accepted for filing on September 16, 2013, by the Executive Officer of this Local Agency Formation Commission pursuant to Title 5, Division 3, commencing with Section 56000 of the Government Code; and

**WHEREAS**, the subject parcel is contiguous to the City of Chico's jurisdictional boundaries. While annexation of the subject parcel may be possible due to its contiguity, annexation of the single parcel would not be ideal as the annexation would result in illogical and inefficient jurisdictional boundaries as the parcels to the north, south, and west would remain unincorporated area. The standalone annexation of the subject parcel would create service delivery problems for the City; and

**WHEREAS**, the septic system on the subject parcel was determined to have failed and on June 20, 2013, the Executive Officer authorized an emergency extension of City of Chico sanitary sewer service to the subject parcel to ensure the health, safety, and welfare of the residents of the property and of the community; and

**WHEREAS**, under the auspices of the Chico Urban Area Nitrate Compliance Program, the City of Chico recently installed sewer infrastructure in the Chapman area, which included the installation of sewer lines and stubbed-out sewer lateral lines; and

**WHEREAS**, the Executive Officer, pursuant to Government Code Section 56658, set October 3, 2013, as the hearing date on this proposal; and

**WHEREAS**, the Executive Officer, pursuant to Government Code Section 56665, has reviewed this proposal and prepared a report, including recommendations thereon, and has furnished a copy of this report to each person entitled to a copy; and

**WHEREAS**, this Commission called for and held a hearing on October 3, 2013, and at the hearing this Commission heard and received all oral and written protests, objections and evidence which were made, presented or filed, and all persons present were given an opportunity to hear and be heard with respect to this proposal and the report of the Executive Officer; and

**NOW, THEREFORE**, the Local Agency Formation Commission of the County of Butte **DOES HEREBY RESOLVE, DETERMINE AND ORDER** as follows:



**Section 1.** Environmental Action:

- A. The Commission finds that the extension of services request is not subject to the provisions of the California Environmental Quality Act per Section 15061(b)(3) (General Rule Exemption).

**Section 2.** Determinations:

- A. The Commission has considered the factors determined by the Commission to be relevant to this proposal, including, but not limited to, Sphere of Influence and City of Chico General Plan consistency, the City of Chico Municipal Service Review, and other factors specified in Government Code Section 56133, and as described in the staff report dated September 18, 2013, for the meeting of October 3, 2013.
- B. The Commission authorizes the City of Chico to extend sanitary sewer service outside the City's boundary to the property located at 1060 Virginia Street (APN 005-413-006) in the unincorporated Chico area.
- C. The proposal is assigned the following short form designation: 13-25 - City of Chico – Extension of Services – 1060 Virginia Street.
- D. The purpose of the extension of services is to allow the City of Chico to provide public sanitary sewer service to the subject parcel. This extension of service will allow the existing septic system on the parcel to be abandoned, thus helping to reduce the amount of nitrates in the groundwater in accordance with the goals and policies of the Chico Urban Area Nitrate Compliance Plan and the Chico Area Nitrate Compliance Program.
- E. The City of Chico's sanitary sewer system has adequate capacity to serve the subject parcel and a City of Chico sanitary sewer line is located at the intersection of Guill Street and Virginia Street, adjacent to the subject parcel.
- F. The territory is located within the City of Chico's Sphere of Influence and is not within the Sphere of Influence or the district of any other sanitary sewer service provider.
- G. A signed Butte LAFCo Annexation Consent Agreement and Covenant has been signed by the current landowner and has been recorded, which binds all future landowners to future annexation of the parcel to the City of Chico.
- H. This extension of sanitary sewer services is to support development on the subject parcel that existed at the time of application to LAFCo.

**Section 3.** Conditions requested by LAFCo:

- A. All LAFCo fees must be paid in full prior to the extension of service authorization becoming effective.
- B. The authorization to extend City of Chico sewer services to the subject parcel (APN 005-413-006 - 1060 Virginia Street) is explicitly restricted to the current, existing uses on the parcel as of the date of the LAFCO authorization, which is a 1-bedroom, 1-bath, 936 square foot conventionally built dwelling unit. Prior to the

City of Chico or County of Butte authorizing or otherwise allowing any new or additional development on the parcel that alters the existing use, the City or County shall provide such proposals to the LAFCO Executive Officer for review of compliance with this sewer extension authorization.

**PASSED AND ADOPTED** by this Local Agency Formation Commission of the County of Butte, on the 3<sup>rd</sup> day of October 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINS:**

**ATTEST:**

\_\_\_\_\_  
Clerk of the Commission

\_\_\_\_\_  
**CARL LEVERENZ**, Chair  
Butte Local Agency Formation Commission

Exhibit C



**SERVICE AND PLUMBING COMPANY**  
226 Meyers Street Chico, CA 95928  
Chico • 891-4445 Paradise • 872-8720  
Fax • 343-4507

# 387

INVOICE NO. 143369  
Job 1060 VIRGINIA ST  
Chico  
Date 11-21-12  
Serviceman WILL / NL

Name ROBERT HASELMAN  
Street \_\_\_\_\_  
City \_\_\_\_\_  
Phone 519 2266 Ordered by \_\_\_\_\_  
Service Performed Dump Tank  
Cause of stoppage: Roofs \_\_\_\_\_ Grease \_\_\_\_\_ Other \_\_\_\_\_  
Length of line \_\_\_\_\_ ft., Total ft. cleaned \_\_\_\_\_ ft., Pipe diameter \_\_\_\_\_ in. gal. pumped 1000

SERVICE CHARGE	
INSPECTION FEE	
VACUUM TRUCK	<u>325.00</u>
MATERIALS	
SALES TAX	
<input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> CHG	
PLEASE PAY	<u>325.00</u>
Customer Signature	

Remarks: FAILED LEACH LINE SURFACING AT TANK

TERMS: NET 10 DAYS, a FINANCE CHARGE will be computed on the unpaid balance at the rate of 1.5% per month.  
CONTRACTOR LICENSE NO. 712800

Exhibit D



**BUTTE LOCAL AGENCY FORMATION COMMISSION**

1453 Downer Street, Suite C • Oroville, California 95965-1950  
(530)538-7784 • Fax (530)538-2847 • www.buttelafco.org

**Emergency Extension of Services Application**

**Purpose:** This Emergency Extension of Services Application is intended to be used by a local agency to request an immediate authorization from Butte LAFCO for urgent service extensions subject to ALL of the following criteria:

- ✓1. The lack of service being requested constitutes an immediate health and safety concern; and
- ✓2. The property is currently developed; and
- ✓3. There are physical restrictions on the property that prohibit a conventional service delivery method typically suited to the unincorporated area (i.e., septic tank, private well, etc.)

**Process:** The local agency shall complete the Emergency Extension of Services Application and submit it to the Executive Officer (via mail, fax or email) who will immediately evaluate the request and is authorized to approve the immediate extension of services subject to submission by the affected agency within 30 days of emergency approval, a complete Extension of Services Application with appropriate fees for Commission consideration.

Please provide the following information:

Applicant (local agency) CITY OF CHICO

Assessor's Parcel Number(s): 005-413-006

Street Address: 1060 VIRGINIA STREET

Landowner Name: CHERYL TYREE & ROBERT HAGEMAN

Requested Service(s): Sewer

Reason for Emergency Extension of Service(s): FAILED SEPTIC SYSTEM

*(Note: Please attach documentation from the local agency, a licensed contractor or the Butte County Environmental Health Division if for a septic system or well failure.)*

As the local agency providing emergency services to the affected parcel, I certify that the reason for the emergency condition is accurate and the agency understands the responsibility to submit a formal application and all appropriate fees as noted above.

Authorized Local Agency Contact: Name: RICK RODRIGUEZ  
Title: ENG. TECH II  
Signature: Rick Rodriguez

Approved by LAFCO Executive Officer (or designee) on JUNE 20, 2013

[Signature] \*  
Executive Officer Signature

\* NOTE: PARCEL IS CONTIGUOUS TO CITY BOUNDARY AND FEASIBLE FOR ANNEXATION. THE COMMISSION MAY CHOOSE TO REQUIRE ANNEXATION AS A CONDITION OF APPROVAL WHEN CONSIDERING EXT. OF SERVICES APPLICATION.