

M E M O R A N D U M

TO: Local Agency Formation Commission

FROM: Stephen A. Lucas, Executive Officer
Jill Broderon, Management Analyst

SUBJECT: **Agenda Item 2.2 - Resolution to Amend Salary Plan**

DATE: December 18, 2018 for the Meeting of January 3, 2019

As previously reported to, and consented by the Commission, staff initiated a recruitment to replace the Deputy Executive Officer. In order to expand recruitment options, staff recruited for a flexibly staffed position of Policy Analyst/Deputy Executive Officer. At this time, staff is requesting the Commission formally amend Section 3.28 of the Personnel Policies and Procedures - Salary Plan by adding the classification of "Policy Analyst".

Policy Analyst							
Steps	1	2	3	4	5	6	7
Hourly	28.2731	29.6871	31.1716	32.7286	34.3666	36.0849	37.8892
Bi-Weekly	2,261.85	2,374.97	2,493.73	2,618.29	2,749.32	2,886.79	3,031.14

ACTION REQUESTED: Adopt Resolution No. 10 2018/19 authorized Chair to sign.

Attachment: 1. Draft Resolution No. 10 2018/19

**RESOLUTION AMENDING THE
BUTTE LOCAL AGENCY FORMATION COMMISSION
SALARY PLAN**

NOW, THEREFORE, BE IT RESOLVED that the Butte Local Agency Formation Commission hereby amends Section 3.28 entitled "Salary Plan" of the Personnel Policies & Procedures by adding there to the following:

Policy Analyst							
Steps	1	2	3	4	5	6	7
Hourly	28.2731	29.6871	31.1716	32.7286	34.3666	36.0849	37.8892
Bi-Weekly	2,261.85	2,374.97	2,493.73	2,618.29	2,749.32	2,886.79	3,031.14

PASSED AND ADOPTED by the Butte Local Agency Formation Commission this 3rd day of January 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINS:

Carl Leverenz, Chair
Butte Local Agency Formation Commission

ATTEST:

Stephen Lucas, Executive Officer