MEMORANDUM

TO: Local Agency Formation Commission

FROM: Stephen A. Lucas, Executive Officer
Jill Broderson, Management Analyst

SUBJECT: Agenda Item 2.2 - Resolution to Amend Salary Plan

DATE: December 18, 2018 for the Meeting of January 3, 2019

As previously reported to, and consented by the Commission, staff initiated a recruitment to replace the Deputy Executive Officer. In order to expand recruitment options, staff recruited for a flexibly staffed position of Policy Analyst/Deputy Executive Officer. At this time, staff is requesting the Commission formally amend Section 3.28 of the Personnel Policies and Procedures - Salary Plan by adding the classification of "Policy Analyst".

<table>
<thead>
<tr>
<th>Policy Analyst</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steps</td>
</tr>
<tr>
<td>Hourly</td>
</tr>
<tr>
<td>Bi-Weekly</td>
</tr>
</tbody>
</table>

ACTION REQUESTED: Adopt Resolution No. 10 2018/19 authorized Chair to sign.

Attachment: 1. Draft Resolution No. 10 2018/19
RESOLUTION AMENDING THE
BUTTE LOCAL AGENCY FORMATION COMMISSION
SALARY PLAN

NOW, THEREFORE, BE IT RESOLVED that the Butte Local Agency Formation Commission hereby amends Section 3.28 entitled "Salary Plan" of the Personnel Policies & Procedures by adding there to the following:

<table>
<thead>
<tr>
<th>Policy Analyst</th>
<th>Steps</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
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<tbody>
<tr>
<td></td>
<td>Hourly</td>
<td>28.2731</td>
<td>29.6871</td>
<td>31.1716</td>
<td>32.7286</td>
<td>34.3666</td>
<td>36.0849</td>
<td>37.8892</td>
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<td></td>
<td>Bi-Weekly</td>
<td>2,261.85</td>
<td>2,374.97</td>
<td>2,493.73</td>
<td>2,618.29</td>
<td>2,749.32</td>
<td>2,886.79</td>
<td>3,031.14</td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED by the Butte Local Agency Formation Commission this 3rd day of January 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINS:

___________________________
Carl Leverenz, Chair
Butte Local Agency Formation Commission

ATTEST:

___________________________
Stephen Lucas, Executive Officer