

M E M O R A N D U M

TO: Local Agency Formation Commission
FROM: Stephen Lucas, Executive Officer
SUBJECT: **Agenda Item 7.1 - Executive Officer's Report**
DATE: January 30, 2014 for the meeting of February 6, 2014

ADMINISTRATION:

1. Matson & Isom conducted the on-site portion of the audit for FYE 2012/13 on Wednesday, December 11, 2013. Financial Statements, along with the Annual Auditor's Report are anticipated to be ready for the Commission review and acceptance at its March meeting.
2. The Executive Officer, serving as Chair of the CALAFCO Workshop Program Committee, continues to guide the development of the 2014 Staff Workshop. This is a significant undertaking in order for CALAFCO to provide quality content at one of its flagship events. Both the Executive Officer and Legal Counsel will be conducting sessions at the Workshop and the Commission Clerk has been involved in the preparation of a Clerks Track related to preparing and maintaining a Clerks Manual.

PROJECT NOTES:

1. Staff has been contacted by representatives of the Buzztail Community Service District with a potential reorganization of the District to include a divestiture of powers. These discussions are at their tentative proposal stage.
2. Staff has been contacted by representatives of the Rock Creek Reclamation District with a potential reorganization to include a municipal service review and sphere of influence update.

GENERAL NOTES:

1. Staff has been contacted by members of the Berry Creek Community Service District Board who have requested the Executive Officer to assist the District in resolving governance issues currently facing the District. Initial guidance has been provided and the situation may require additional intervention by the Executive Officer.

LEGISLATIVE NOTES: None

FINANCIAL REPORT: None.

APPLICATION ACTIVITY See Exhibit 2

Exhibit 2 - APPLICATION ACTIVITY*Project Status As of Jan. 28, 2014*

File	Applicant	Project Name	Date Application Received	Certificate of Filing	LAFCO Hearing Date	Certificate of Completion	SBE Submittal Date	Additional Comments
09-05	Chico	Extension of Services - Bidwell Ave.	10/14/08	N/A	12/03/09	N/A	N/A	Need sewer & annex agreement
10-03	Chico	Extension of Services - W. Sac Ave	02/11/10	2/16/10	03/04/10	N/A	N/A	Need sewer & annex agreement
11-06	Butte County	CSA No. 114 - Expansion of Powers	02/02/11	N/A	pending	N/A	N/A	Incomplete - On Hold
11-22	Oroville	SOI Plan Update	06/21/12	N/A		N/A	N/A	Incomplete
13-04 MS	El Medio	MSR / SOI Plan Update	08/10/12	N/A	11/07/13	N/A	N/A	Approved - Waiting for Final Copy
13-15	Chico	Stewart Ave. Annexation No. 3	05/02/13	12/09/13	02/06/14			Processing
13-21	Chico	Ext. of Services - 1420 Boucher St.	02/07/13	N/A		N/A	N/A	Incomplete - Ck for Fees Returned
14-01	Chico	Oak Way Annexation No. 03	10/18/13	11/06/13	12/05/13			Approved
14-02	Chico	Boucher Street Annexation No. 05	11/13/13		pending			landowner petition
14-03	Chico	Ext. of Services - 2449 Guynn Ave.	12/05/13		01/09/14			Approved
14-04	Chico	Ext. of Services - 973 Wisconsin St.	12/05/13		01/09/14			Approved
14-05	Chico	Ext. of Services - 1406 Boucher St.	12/17/13	N/A	03/06/14			applicant: landowner
SP-57	LAFCo	Gateway at Butte Creek						Consultation