

M E M O R A N D U M

TO: Local Agency Formation Commission

FROM: Stephen Lucas, Executive Officer

SUBJECT: **Agenda Item 6.1 - Executive Officer's Report**

DATE: November 28, 2017 for the meeting of December 7, 2017

ADMINISTRATION:

1. The Special District election saga continues. The fourth 60 day ballot extension closed November 17, 2017 with only one additional ballot returned. We have received 18 ballots to date, 3 short of a quorum (21). **This election will not be valid until 21 ballots are received.** A fourth fifth 60 day ballot extension notice has been circulated with a closing date of January 29, 2017.
2. Our auditor, KCOE Isom, conducted LAFCOs annual audit for FY 2016/17 November 13, 2017. Financial Statements, along with the Annual Auditor's Report are anticipated to be ready for the Commission's review and acceptance at its January meeting.

PROJECT NOTES:

1. Staff continues to converse with the County Administration concerning the possible formation of a countywide fire protection district.
2. Staff and the acting Oroville City Administrator have met with one of the consultants originally provided with an RFP for the Oroville Region Water Study. The consultant has proposed an approach that will provide a document that the general public can easily read and understand in order to effectively participate in future community discussions. The proposal is within our budget constraints and we expect to have a contract executed quickly with work beginning in December.
3. Staff met with the Chico City Manager and his senior staff November 14 to discuss/develop a plan for the annexation of the north Chico islands (approx 450 acres). The meeting was productive and the Executive Officer is drafting a letter agreement that is expected to put an annexation plan in place by the end of the year and annexation applications will begin in July 2018. Both LAFCO and City staff will conduct public outreach in the spring of 2018.
4. Staff has initiated a Municipal Service Review and Sphere of Influence Update for the eight (8) drainage and reclamation providers in Butte County. Staff has begun meeting with district managers and is currently collecting and evaluating new data since the last MSR was conducted.

CALAFCO:

1. The Executive Officer and Commissioner/CALAFCO Boardmember Connelly will be attending the CALAFCO Board meeting December 8.

2. The Executive Officer and Commissioner/CALAFCO Boardmember Connelly were appointed to the CALAFCO Legislative Committee for 2018 legislative cycle.
3. CALAFCO has provided a letter thanking Butte LAFCO for actively participating in CALAFCO functions and programs. (Attachment 1)

LEGISLATION: None

GENERAL NOTES: None

APPLICATION ACTIVITY

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<i>Project Status As of November 28, 2017</i>								
File	Applicant	Project Name	Date Application Received	Certificate of Filing	LAFCO Hearing Date	Certificate of Completion	SBE Submittal Date	Additional Comments
11-06	Butte County	CSA No. 114 - Expansion of Powers	02/02/11	N/A	pending	N/A	N/A	Incomplete - On Hold
15-17	Chico	Chapman Annexation No. 1	04/17/15	05/17/15	07/02/15			To be Recorded 7/2020
15-18	Chico	Mulberry Annexation No. 1	04/17/15	05/17/15	07/02/15			To be Recorded 7/2020
17-04	Chico	MSR-SOI Plan Update		NA		NA	NA	Letter agreement Oct. 2015
17-07	LAFCO	Mosquito - MSR/SOI Plan Update	N/A	N/A	08/03/17	N/A	N/A	Cont'd to 12/7/17
17-10	Chico	Burnap Ave Annexation No. 06	02/07/17	10/31/17	12/07/17			In progress
17-11	Oroville	Oroville Region Domestic Water Study	N/A	N/A	03/02/17	N/A	N/A	In progress - RFP sent/No responses
18-01	Chico	Ext. of Services - 2008 Meier Dr	07/13/17	N/A	09/07/17	N/A	N/A	Approved
18-02	Chico	Esplanade Annexation No. 29	07/07/17	08/01/17	09/07/17			Approved - New map recv'd 11/27/17
18-03	LAFCO	Drainage Districts - MSR/SOI Plan Update	N/A	N/A	pending	N/A	N/A	In progress
18-04	Durham I. D.	MSR/SOI Plan Update	10/04/17	N/A	pending	N/A	N/A	
18-05	BCMVCD	Rice Fields Annexation			pending			Pending
18-06	Chico	Ext. of Services - 2487 Guynn Ave		N/A	pending	N/A	N/A	In progress

Attachments: Thank you letter from CALAFCO dated November 8, 2017



November 8, 2017

Butte LAFCo
1453 Downer Street, Suite C
Oroville, CA 95965

Dear Chair and Commission:

On behalf of the California Association of Local Agency Formation Commissions (CALAFCO), I would like to thank your commission for allowing some of your members and/or staff the opportunity to attend the CALAFCO 2017 annual conference in San Diego.

We know that resources remain tight and understand that prioritizing expenditures can be difficult. Ensuring you and your staff have access to ongoing professional development and specialized educational opportunities, allows all of you the opportunity to better serve your commission and fulfill the mission of LAFCo. The sharing of information and resources among the LAFCo commissioners and staff statewide serves to strengthen the LAFCo network and creates opportunities for rich and value-added learning that is applied within each LAFCo.

We also thank Bill Connelly for his service on the CALAFCO Board the past two years and congratulate him on his re-election. Your Executive Officer, Steve Lucas, also serves as the Executive Officer for CALAFCO and does a phenomenal job representing CALAFCO. We appreciate both of them for their service.

In addition we congratulate Butte LAFCo on receiving this year's CALAFCO Project of the Year Award.

Thank you again for your participation in the CALAFCO 2017 annual conference, I hope you found it a valuable experience. We truly appreciate your membership and value your involvement in CALAFCO.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Pamela Miller".

Pamela Miller
Executive Director