

MEMORANDUM

TO: Butte Local Agency Formation Commission

FROM: Jill Broderson, Management Analyst

SUBJECT: **Agenda Item No. 4.2 – Upcoming Vacancies for both the Regular Public Member and Alternate Public Member**

DATE: February 20, 2020 for the Meeting of March 5, 2020

The current four year terms for both the current regular Public Member (Leverenz) and alternate Public Member (Steel) will expire in May 2020. New four year terms of office for both positions will commence June 1, 2020 and conclude May 31, 2024.

Pursuant to §56325, a 21-day Notice of Vacancy soliciting applicants for both the regular Public Member and the alternate Public Member will be posted on Wednesday, April 1, 2020 in the following locations: Butte LAFCO website, Butte LAFCO office and at 25 County Center Drive in Oroville. The "Notice of Vacancy" will also be sent to each clerk or secretary of the legislative body for each local agency within Butte County. Interested persons are requested to complete an "Application for Position of Public Member and/or Alternate Public Member" and submit their application to Jill Broderson, Management Analyst on or before 4:00 p.m., on Tuesday, April 21, 2020.

The Commission is the appointing authority for the regular Public Member and alternate Public Member positions. Therefore, appointments must be made with the affirmative vote of at least one Commissioner representing each appointing authority (e.g., County, Cities, and Special Districts). Appointments for both the regular Public Member and the alternate Public Member will be on the Commission's May agenda.

ACTION REQUESTED: No action is requested at this time.

Attachments: 1. Draft Notice of Vacancy
2. Public Member Application

DRAFT
NOTICE OF VACANCY
Appointment of Public Member and Alternate Public Member

The Butte Local Agency Formation Commission (LAFCO) is accepting applications for the appointment of both a Public Member and the Public Member Alternate to serve a four-year term beginning in June 2020.

The Public Member represents the interests of the citizens and residents of Butte County and is expected to exercise their independent judgment in all deliberations. The Alternate Public Member is encouraged to fully participate in the discussion and deliberation at LAFCO meetings, but votes only when the regular Public Member is absent or disqualified.

Appointees must be a resident of Butte County and *cannot* be an officer or employee of the county, any city in the county, or any special district in the county. Those seated on LAFCO are subject to the Fair Political Practices Commission and must file an annual conflict of interest statement.

Under state law, LAFCO is an independent regulatory body mandated to discourage urban sprawl, preserve agricultural and open space lands, promote the efficient delivery of agency services, and encourage the logical formation and determination of local government agency boundaries. The Commission typically meets on the first Thursday of each month at 9:00 a.m. at the Board of Supervisors Chambers located at 25 County Center Drive in Oroville.

Any person wishing to be considered for either of the appointments should complete an application which is available at www.buttelafco.org or can be requested from the LAFCO office. **The deadline for returning completed applications is 4:00 p.m. on Tuesday, April 21, 2020.** Questions should be directed to the Executive Officer at 530-538-7784 or slucas@buttecounty.net and applications should be delivered to:

Butte Local Agency Formation Commission
Jill Broderson, Management Analyst
1453 Downer Street, Suite C
Oroville, CA 95965
Fax: (530) 538-2847
jbroderson@buttecounty.net

**Application for Position of
Public Member and/or Alternate Public Member**

In order to be considered for the above position(s), please complete the following application and return it to Butte LAFCO, 1453 Downer Street, Suite C, Oroville, California 95965. The application deadline is 4:00 p.m. on Tuesday, April 21, 2020.

I am applying for (CHECK ONE): **Public Member ONLY**
 Public Alternate Member ONLY
 Either Position

PERSONAL INFORMATION

NAME: _____

MAILING & EMAIL ADDRESS:

Street: _____
City & Zip: _____
E-Mail: _____

TELEPHONE NUMBERS:

Home: _____
Business: _____
Mobile: _____

OTHER INFORMATION:

Length of Residence in Butte County: _____

Are You a Registered Voter? Yes No

WORK/VOLUNTEER EXPERIENCE

Organization

Date

STATEMENT OF QUALIFICATIONS

Please provide a brief statement indicating why you are interested in serving on the Butte Local Agency Formation Commission and why you are qualified for the appointment (e.g., prior board, commission experience).

CERTIFICATION

I certify that I am not an officer or employee of the County of Butte, any city in Butte County, or any district in Butte County.

I certify that this information is true and correct and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Signature

Date