

**MEMORANDUM  
LOCAL AGENCY FORMATION COMMISSION**

**TO:** Local Agency Formation Commission  
**FROM:** Stephen Lucas, Executive Officer  
**SUBJECT:** **Consideration of Leave Absence Request - Commissioner Lando**  
**DATE:** March 28, 2018 for the meeting of April 5, 2018

---

Special District regular member Commissioner Lando, has accepted an Interim appointment as the City Administrator for the City of Oroville for the period effective April 2, 2018 through June 30, 2018.

For this reason, Mr. Lando has requested a formal three (3) month leave of absence from the Commission in order to mitigate any conflict of interest concerns that may arise. During his leave of absence, if approved, he relinquishes his right to act as a participating or voting member of the Commission in any capacity. During the proposed leave of absence, the Special District alternate member will assume the duties of the regular member.

The request is not in conflict with any Commission policy or bylaw. Staff supports Commissioner Lando's request and does not believe it will represent a significant hardship to the Commission's regular functions and responsibilities.

Should the leave of absence extend beyond 90 days, Staff will agendize the matter for the Commission to consider based on the facts and circumstances at that time.

**ACTION REQUESTED: Consider request and authorize a leave of absence.**