## MEMORANDUM

TO: Local Agency Formation Commission

FROM: Stephen Lucas, Executive Officer

Jill Broderson, Management Analyst

SUBJECT: Agenda Item 3.1 – Review and Consideration of Final Budget for FY 2016/17

DATE: April 27, 2016 for the Meeting of May 5, 2016

On April 7, 2016, the Commission reviewed and approved the Proposed Budget for FY 2016/17, as unanimously recommended by the Budget Committee, and continued the item to May 5, 2016 for final adoption. Pursuant to California Government Code §56381, the Proposed Budget was initially circulated on March 29, 2016 to all affected agencies. Aside from the initial meeting of the Budget Committee on March 10, 2016, no comments have been received throughout the budget proceedings for Fiscal Year 2015/16.

The Final Budget for FY 2016/17, as presented:

- 1. Authorizes the continuation of permanent employee furloughs by 10-15%; and
- 2. Authorizes a 2% cost of living adjustment (COLA) to the adopted Salary Plan; and
- 3. Does not increase member agencies' assessments; however, advises member agencies of the potential necessity to incrementally increase assessment rates in future fiscal years in order for the Commission to achieve its expanding state mandated responsibilities, consistent with Government Code Section 56381.

#### **ACTION REQUESTED:**

1. Receive comments from the public and affected agencies and adopt Resolution No. 12 2015/16 approving the Final Budget for FY 2016/17.

#### Attachments:

- 1. Proposed Final Budget for FY 2016/17
- 2. Resolution No. 12 2015/16



## Butte Local Agency Formation Commission Proposed Final Budget for FY 2016/17

Preliminary   Base   Special   Total   Base   Special   Projects   Special	SETTE LAFO			2015/16			2016/17		
Projects			Ado		015				
FUNDING SOURCES				-	Total		•	Total	
	FUNDI	NG SOURCES	Buuget	Fiojects		Buuget	Frojects		
453006   Other Government Agencies (Country)   453009   Other Covernment Agencies (Chies)   454000   Other-In-Leu Revenue (Special Districts)   454000   Other-In-Leu Revenue (Special Districts)   454000   Scale Covernment Agencies (Special Districts)   454000   Scale Covernmen			5.000	_	5.000	5.000	_	5,000	
453008   Other Government Agencies (Citiles)   283,994   283,994   283,994   283,994   484000   Other-In-Leu Revenue (Sport all stanctics)   58,666   58,666   58,666   58,666   42000   Charges for Services   35,000   35,000   29,571   479000   Miscellaneous Revenue (SOI Trust Fund)   15,503   15,503   20,000   Count Trust Fund)   15,503   15,503   20,000   Count Trust Fund)   15,503   15,503   20,000   Count Trust Fund)   15,503   Count Trust Fund)   15,503   20,000   Count Trust Fund)   15,503   Count Trust Fund)   15,503   Count Trust Fund)   15,503   Count Trust Fund   Count Fund Fund Fund Fund Fund Fund Fund Fund			•	_	•	*	_	263,994	
			· ·	_	·	-	_	263,994	
		• ,	· ·	_	·		-	58,666	
A73000   Miscellaneous Revenue (SOI Trust Fund)   15.503   - 15.503   20.000   - 17.00		` ,	· ·	_	*	-	-	29,571	
		G		_	•		-	6,000	
Total Funding Sources	473000			-	,		-	20,000	
Wages	Total Fund			-			-	647,225	
ST1000   Regular Help Wages	EXPEN	IDITURES							
ST1000   Regular Help Wages	Nages								
	_	Regular Help Wages	310,704	-	310,704	316,925	-	316,925	
5120255         POB Safety SDI         -         2,750         6,500         -           512036         FERS EMPC         21,750         21,750         6,500         -           513000         Basic Life         132         132         144         -           513020         LTD Department Heads         964         964         964         1,046         -           513020         LTD Department Heads         964         964         1,046         -           513020         LTD Department Heads         964         964         1,046         -           515000         FICA & Medicare         23,769         23,769         24,100         -           516001         Flex Spending Fees         25         25         40         -           516001         Flex Spending Fees         25         25         40         -           71600         EE PERS         -         22,195         -         22,195         -           71618 Bank Payments         6,067         6,067         6,067         -         6,067         -         7         6,067         -         22,195         -         -         22,195         -         1         147,914         1	3enefits	•							
512036         PERS EMPC         21,750         - 21,750         6,500         -           513000         Health Insurance         48,880         - 48,880         54,500         -           513010         Basic Life         132         1 132         1 144         -           513020         LTD Department Heads         964         - 964         1,046         -           513030         State Unemployment Insurance         3,593         - 35,93         757         -           515000         FICA & Medicare         22,769         22,769         24,100         -           516000         Employee Assistance Program         528         - 528         528         -           516001         Fix Spending Fees         25         - 22,185         -         140         -           516004         EE PERS         - 6,067         - 6,067         - 6,067         - 6,067         -         -         - 22,185         -         -         - 22,185         -         -         - 10,067         - 10,067         -         -         - 10,067         - 6,067         - 6,067         - 6,067         - 6,067         - 10,067         - 10,067         - 10,067         - 10,067         - 10,067         - 10,0	512010	ER PERS	42,206	-	42,206	22,000	-	22,000	
513000   Health Insurance	512025	POB Safety SDI	-	-	-	2,760	-	2,760	
13010   Basic Life	512035	PERS EMPC	21,750	-	21,750	6,500	-	6,500	
513020   LTD Department Heads	513000	Health Insurance	48,880	-	48,880	54,500	-	54,500	
513030   State Unemployment Insurance   3,593   - 3,593   757   - 5   515000   FICA & Medicare   22,769   - 23,769   24,100   - 5   516000   Filophyee Assistance Program   528   - 528   528   - 5   525   40   - 5   516001   Flex Spending Fees   25   - 25   40   - 5   516001   Flex Spending Fees   25   - 25   40   - 5   516001   Flex Spending Fees   22,185   - 5   516010   Cash Back Payments   6,067   - 6,067   - 6,067   - 7   Total Benefits   147,914   - 147,914   140,627   - 7   Total Benefits   147,914   - 147,914   140,627   - 7   Total Wages and Benefits   459,618   459,5618   457,552   - 7   Total Wages and Benefits   52000   Telephone Charges   3,112   - 3,112   3,102   - 5   5   5   5   5   5   5   5   5	513010	Basic Life	132	-	132	144	-	144	
515000 FICA & Medicare   23,769   - 23,769   24,100   - 516000   Employee Assistance Program   528   - 528   528   - 516001   Fice Spending Fees   25   - 25   40   - 516004   EE PERS   -   -   -   -   22,185   - 516010   Cash Back Payments   6,067   -   6,067   -   6,067   -   7   7   7   7   7   7   7   7	513020	LTD Department Heads	964	-	964	1,046	-	1,046	
516000   Employee Assistance Program   528   - 528   528   - 516000   Flex Spending Fees   25   - 25   40   - 516004   EE PERS   22,185   - 516010   Cash Back Payments   6,067   - 6,067   6,067   - 70tal Back Payments   147,914   - 147,914   140,627   - 70tal Back Payments   458,618   458,618   457,552   - 70tal Wages and Benefits   47,914   - 147,914   140,627   - 70tal Wages and Benefits   458,618   458,618   457,552   - 70tal Wages and Benefits   523000   Telephone Charges   3,112   - 3,112   3,102   - 523010   Fax, Pagers & Cell Phones   840   - 840   840   - 525020   Janitorial   500   - 500   500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 6,000	513030	State Unemployment Insurance	3,593	-	3,593	757	-	757	
516000   Employee Assistance Program   528   - 528   528   - 516000   Flex Spending Fees   25   - 25   40   - 516004   EE PERS   22,185   - 516010   Cash Back Payments   6,067   - 6,067   6,067   - 70tal Back Payments   147,914   - 147,914   140,627   - 70tal Back Payments   458,618   458,618   457,552   - 70tal Wages and Benefits   47,914   - 147,914   140,627   - 70tal Wages and Benefits   458,618   458,618   457,552   - 70tal Wages and Benefits   523000   Telephone Charges   3,112   - 3,112   3,102   - 523010   Fax, Pagers & Cell Phones   840   - 840   840   - 525020   Janitorial   500   - 500   500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 500   500   - 6,000	515000	· ·	23,769	-	23,769	24,100	-	24,100	
516001   Flex Spending Fees   25	516000	Employee Assistance Program	· ·	-	•	-	-	528	
516004 EE PERS	516001		25	-	25	40	-	40	
516010	516004		_	_	_	22.185	_	22,185	
Total Benefits			6.067	_	6.067	•	-	6,067	
Services & Supplies   Supplies		•		-	·		-	140,627	
S23000   Telephone Charges   3,112   - 3,112   3,102   - 5,20300   Fax, Pagers & Cell Phones   840   - 840   840   - 5,20300					· ·		-	457,552	
S23000   Telephone Charges   3,112   - 3,112   3,102   - 5,20300   Fax, Pagers & Cell Phones   840   - 840   840   - 5,20300	Services	s & Supplies							
523010         Fax, Pagers & Cell Phones         840         -         840         -           525020         Janitorial         500         -         500         500         -           526010         Insurance: Outside Purchase         3,700         -         0,000         -           531000         Associations Memberships         4,350         -         4,350         4,850         -           53030         Small Office Equipment         6,000         -         6,000         6,000         -           534000         Conuty Accounting Services         3,401         -         3,401         3,401         -           County Human Resource Services         35         -         35         35         -         -           Annual Audit Fees         8,000         -         8,000         113,500         11,625         -           Legal Counsel Fees         24,000         -         24,000         24,000         -         -           GIS Consulting Services         15,000         -         15,000         15,000         -         -         -         -         -         -         -         -         -         -         -         -         -         - <td></td> <td></td> <td>3,112</td> <td>-</td> <td>3,112</td> <td>3,102</td> <td>-</td> <td>3,102</td>			3,112	-	3,112	3,102	-	3,102	
S26010   Insurance: Outside Purchase   3,700   - 3,700   4,000   - 531000   Associations Memberships   4,350   - 4,350   4,850   - 533030   Small Office Equipment   6,000   - 6,000   6,000   - 534000   Consultants   County Accounting Services   3,401   - 3,401   3,401   - 534000   Consultants   County Treasury Services   35   - 35   35   - 35   - 55000   County Human Resource Services   13,500   - 13,500   13,500   - 13,500	523010		840	-	840	840	-	840	
531000         Associations Memberships         4,350         -         4,350         4,850         -           533030         Small Office Equipment         6,000         -         6,000         6,000         -           534000         Consultants         -         3,401         -         3,401         -           County Treasury Services         35         -         35         35         -           County Human Resource Services         13,500         -         13,500         13,500         -           Annual Audit Fees         8,000         -         8,000         11,625         -           Legal Counsel Fees         24,000         -         24,000         24,000         -           GIS Consulting Services         15,000         -         15,000         15,000         -           Total         63,936         -         63,936         67,561         -           534005         Claims Administration         1,900         -         1,900         2,300         -           534002         Data Processing         6,680         -         6,680         6,680         -           539001         Equilyment: Rent and Lease         24,661         - <t< td=""><td>525020</td><td>Janitorial</td><td>500</td><td>-</td><td>500</td><td>500</td><td>-</td><td>500</td></t<>	525020	Janitorial	500	-	500	500	-	500	
Sand   Office Equipment   Sand   Sa	526010	Insurance: Outside Purchase	3,700	-	3,700	4,000	-	4,000	
Say   Consultants   County Accounting Services   3,401   - 3,401   3,401   - County Treasury Services   35   - 35   35   - County Human Resource Services   13,500   - 13,500   13,500   - Annual Audit Fees   8,000   - 8,000   11,625   - Legal Counsel Fees   24,000   - 24,000   24,000   - COUNTY   County Human Resource Services   15,000   - 15,000   - 15,000   - COUNTY   County Human Resource Services   15,000   - 15,000   - COUNTY   County Human Resource Services   15,000   - 24,000   24,000   - COUNTY   County Services   15,000   - 15,000   - COUNTY   County Services   15,000   - 15,000   - COUNTY   County Services   15,000   - 15,000   - COUNTY   County Services   15,000   - 1,900   2,300   - COUNTY   County Services   1,900   - 1,900   2,300   - COUNTY   County Services   1,900   - 1,900   2,000   - COUNTY   County Services   1,900   - 1,900   2,000   - COUNTY   County Services   24,661   - 24,661   14,250   - COUNTY   County Services   1,900   - 2,000   - COUNTY   County Services   1,000   - COUNTY   County Services   1,000   - COUNTY	531000	Associations Memberships	4,350	-	4,350	4,850	-	4,850	
County Accounting Services   3,401   - 3,401   3,401   -	533030	Small Office Equipment	6,000	-	6,000	6,000	-	6,000	
County Treasury Services   35	534000	Consultants							
County Human Resource Services		County Accounting Services	3,401	-	3,401	3,401	-	3,401	
Annual Audit Fees		County Treasury Services	35	-	35	35	-	35	
Legal Counsel Fees		County Human Resource Services	13,500	-	13,500	13,500	-	13,500	
Total		Annual Audit Fees	8,000	-	8,000	11,625	-	11,625	
Total         63,936         -         63,936         67,561         -           534005         Claims Administration         1,900         -         1,900         2,300         -           534020         Data Processing         6,680         -         6,680         6,680         -           535000         Legally Required Publications         1,900         -         1,900         2,000         -           536000         Equipment: Rent and Lease         300         -         300         300         -           537000         Building: Rent and Lease         24,661         -         24,661         14,250         -           539001         Special Departmental Expense         3,500         -         3,500         3,500         -           540010         Vehicle Expense Reimbursement         -         -         -         -         11,040         -           540020         Travel/Transportation         19,750         -         19,750         18,000         -           541000         Electricity/Gas/Water/Sewer/CAM Charges         4,410         -         4,410         4,750         -           Total Services & Supplies         30,000         -         30,000         30,000			24,000	-	•		-	24,000	
534005         Claims Administration         1,900         -         1,900         2,300         -           534020         Data Processing         6,680         -         6,680         6,680         -           535000         Legally Required Publications         1,900         -         1,900         2,000         -           536000         Equipment: Rent and Lease         300         -         300         300         -           537000         Building: Rent and Lease         24,661         -         24,661         14,250         -           539001         Special Departmental Expense         3,500         -         3,500         3,500         -           540010         Vehicle Expense Reimbursement         -         -         -         11,040         -           540020         Travel/Transportation         19,750         -         19,750         18,000         -           541000         Electricity/Gas/Water/Sewer/CAM Charges         4,410         -         4,410         4,750         -           Total Services & Supplies         145,539         -         145,539         145,539         145,539         -           580010         Appropriation Contingency         30,000		-		-			-	15,000	
534020         Data Processing         6,680         -         6,680         6,680         -           535000         Legally Required Publications         1,900         -         1,900         2,000         -           536000         Equipment: Rent and Lease         300         -         300         300         -           537000         Building: Rent and Lease         24,661         -         24,661         14,250         -           539001         Special Departmental Expense         3,500         -         3,500         3,500         -           540010         Vehicle Expense Reimbursement         -         -         -         -         11,040         -           540020         Travel/Transportation         19,750         -         19,750         18,000         -           541000         Electricity/Gas/Water/Sewer/CAM Charges         4,410         -         4,410         4,750         -           Total Services & Supplies         30,000         -         30,000         30,000         -           40,000         Appropriation Reserve         10,000         -         40,000         -           Total Services & Supplies and Appropriations         185,539         -         185,539 <td></td> <td></td> <td></td> <td>-</td> <td>·</td> <td>,</td> <td>-</td> <td>67,561</td>				-	·	,	-	67,561	
535000       Legally Required Publications       1,900       -       1,900       2,000       -         536000       Equipment: Rent and Lease       300       -       300       300       -         537000       Building: Rent and Lease       24,661       -       24,661       14,250       -         539001       Special Departmental Expense       3,500       -       3,500       3,500       -         540010       Vehicle Expense Reimbursement       -       -       -       -       11,040       -         540020       Travel/Transportation       19,750       -       19,750       18,000       -         541000       Electricity/Gas/Water/Sewer/CAM Charges       4,410       -       4,410       4,750       -         Total Services & Supplies       145,539       -       145,539       149,673       -         40,000       -       30,000       30,000       -         580010       Appropriation Contingency       30,000       -       30,000       30,000       -         101001       Appropriations       40,000       -       40,000       -       40,000       -         Total Services & Supplies and Appropriations       185,539       <				-	*		-	2,300	
536000       Equipment: Rent and Lease       300       -       300       300       -         537000       Building: Rent and Lease       24,661       -       24,661       14,250       -         539001       Special Departmental Expense       3,500       -       3,500       3,500       -         540010       Vehicle Expense Reimbursement       -       -       -       -       11,040       -         540020       Travel/Transportation       19,750       -       19,750       18,000       -         541000       Electricity/Gas/Water/Sewer/CAM Charges       4,410       -       4,410       4,750       -         Total Services & Supplies       145,539       -       145,539       149,673       -         40,000       -       30,000       -       30,000       -       30,000       -         580010       Appropriation Contingency       30,000       -       30,000       -       10,000       -         101001       Appropriations       40,000       -       40,000       -       40,000       -         Total Services & Supplies and Appropriations       185,539       -       185,539       189,673       -		-		-	·		-	6,680	
537000       Building: Rent and Lease       24,661       - 24,661       14,250       -         539001       Special Departmental Expense       3,500       -       3,500       3,500       -         540010       Vehicle Expense Reimbursement       -       -       -       11,040       -         540020       Travel/Transportation       19,750       -       19,750       18,000       -         541000       Electricity/Gas/Water/Sewer/CAM Charges       4,410       -       4,410       4,750       -         Total Services & Supplies       145,539       -       145,539       149,673       -         Appropriations       30,000       -       30,000       30,000       -         101001       Appropriation Reserve       10,000       -       10,000       10,000       -         Total Services & Supplies and Appropriations       185,539       -       185,539       189,673       -				-	*	-	-	2,000	
539001       Special Departmental Expense       3,500       -       3,500       -       3,500       - <td< td=""><td></td><td>• •</td><td></td><td>-</td><td></td><td></td><td>-</td><td>300</td></td<>		• •		-			-	300	
540010       Vehicle Expense Reimbursement       -       -       -       11,040       -         540020       Travel/Transportation       19,750       -       19,750       18,000       -         541000       Electricity/Gas/Water/Sewer/CAM Charges       4,410       -       4,410       4,750       -         Total Services & Supplies       145,539       -       145,539       149,673       -         Appropriations       30,000       -       30,000       30,000       -         580010       Appropriation Contingency       30,000       -       30,000       30,000       -         101001       Appropriation Reserve       10,000       -       10,000       10,000       -         Total Appropriations       40,000       -       40,000       40,000       -         Total Services & Supplies and Appropriations       185,539       -       185,539       189,673       -		<u> </u>		-	·		-	14,250	
540020 Travel/Transportation       19,750 - 19,750   18,000 - 19,750   18,000   - 19,750   -			3,500	-	3,500		-	3,500	
541000 Electricity/Gas/Water/Sewer/CAM Charges       4,410       - 4,410       4,750       -         Total Services & Supplies       145,539       - 145,539       149,673       -         Appropriations       30,000       - 30,000       30,000       -         101001 Appropriation Reserve       10,000       - 10,000       10,000       -         Total Appropriations       40,000       - 40,000       40,000       -         Total Services & Supplies and Appropriations       185,539       - 185,539       189,673       -		·	10.750	-	10.750		-	11,040 18,000	
Appropriations         30,000         -         30,000         -         30,000         -         10,000         -         10,000         -         10,000         -         -         40,000         - <th< td=""><td></td><td></td><td></td><td>-</td><td>*</td><td></td><td>-</td><td>4,750</td></th<>				-	*		-	4,750	
Appropriations         30,000         30,000         30,000         -           101001 Appropriation Reserve         10,000         -         10,000         -           Total Appropriations         40,000         -         40,000         -           Total Services & Supplies and Appropriations         185,539         -         185,539         189,673         -								149,673	
580010       Appropriation Contingency       30,000       -       30,000       -         101001       Appropriation Reserve       10,000       -       10,000       10,000       -         Total Appropriations       40,000       -       40,000       -       40,000       -         Total Services & Supplies and Appropriations       185,539       -       185,539       189,673       -									
101001 Appropriation Reserve         10,000 - 10,000 - 10,000 - 40,000 - 40,000 - 10,000			30,000	-	30,000	30,000	-	30,000	
Total Appropriations         40,000         -         40,000         -           Total Services & Supplies and Appropriations         185,539         -         185,539         189,673         -			· ·	-	*		-	10,000	
Tatal	Total Appr	• • •	40,000	-	40,000	40,000	-	40,000	
Total	Total Serv	ices & Supplies and Appropriations	185,539	-	185,539	189,673	-	189,673	
644,157   -   644,157   647,225   -	Total		644,157	-	644,157	647,225	_	647,225	

## **Proposed Final Budget Narrative for Fiscal Year 2016-2017**

May 5, 2016

#### **FUNDING SOURCES:**

#### 441000 - Interest Earned

\$5,000

Interest income is accrued on treasury cash.

#### 453006; 453008; 454000 - Member Agency Funding

\$586,654

Allocation and Proportionate Share of Funding Requirement:

453006: Other Governmental Agencies (County @ 45%) \$263,994

453008: Other Governmental Agencies (Cities @ 45%) \$263,994 454000: Other-In-Lieu Revenue (Special Districts @(10%) \$58,666

Calculations are prepared by the Butte County Auditor. Individual city shares are based on revenue as reported in the most recent edition of the Cities Annual Report published by the State Controller. Individual special district shares are based on revenues as reported in the most recent report of the "Financial Transactions Concerning Special Districts" published by the State Controller.

#### 462005 - Charges for Services

\$29,571

Pursuant to the adopted Fee Schedule, application filing fees are charged to applicants for the processing of applications submitted for sphere of influence amendments, formations of special districts and changes of organization and reorganization. Application processing fees vary widely depending on the complexity of the action requested.

#### 473000 - Miscellaneous Revenue

\$6,000

CALAFCO Stipend.

#### 473000 - Miscellaneous Revenue (SOI Trust Fund)

\$20,000

Restricted monies held within the Sphere Trust Fund for the explicit purpose of funding Commission directed staff level review and maintenance of municipal service reviews and sphere of influence plans and related actions.

#### **EXPENDITURES:**

#### 511000 - Regular Help Wages

\$316,925

Salaries reflect base wages pursuant to the adopted Salary Plan, including a 2% COLA.

#### 5120010 thru 516010 - Benefits

\$140,627

CalPERS Retirement; ICMA Deferred Compensation & Medicare; State Unemployment Insurance, Employment Training & State Disability Insurance; Health, Dental & Vision; Employee Assistance Program; Flexible Spending Fees, Cash Back; and Basic/Long Term Life Insurance.

#### 523000 - Telephone Charges

\$3,102

Communication County Services (\$162); Communications (\$2,940).

#### 523010 - Fax, Pagers & Cell Phones

\$840

Cell Phone Allowance.

525020 – Janitorial \$500

Toiletries, cleaning supplies, floor tile buffing and other household items.

#### 526010 – Insurance: Outside Purchase

\$4,000

Property and General Liability coverage, provided through Special District Risk Management Authority.

#### 531000 – Associations Memberships

\$4,850

Memberships to professional organizations, including various publications and subscriptions that support staff development on current issues affecting the agency's responsibilities.

#### 533030 – Small Office Equipment

\$6,000

General offices supplies, including computer software upgrades.

#### 534000 - Consultants

\$67,561

County Accounting Services (\$3,401); County Treasury Services (\$35); County Human Resources Services (\$13,500); Annual Audit Fees (\$11,625); Legal Counsel Fees (\$24,000) and GIS mapping services (\$15,000).

#### 534005 – Claims Administration

\$2,300

Workers' Compensation and Employer's Liability coverage, provided through Special District Risk Management Authority.

# **Expenditures:** Continued

534020 - Data Processing	\$6,680
County Data Processing/Information Services.	
535000 – Legally Required Publications	\$2,000
Subscriptions and publishing of legal notices, as required by LAFCO Policies and State Law.	
536000 - Equipment: Rent & Lease	\$300
Office security system.	
537000 - Building: Rent & Lease	\$14,250
Pursuant to H.P. Downer Business Center, LLC lease agreement.	
539001 – Special Departmental Expense	\$3,500
Website maintenance; professional development and training.	
540010 – Vehicle Expense Reimbursement	\$11,040
Vehicle allowances.	
540020 - Transportation/Travel	\$18,000
Attendance at conferences, meetings, trainings; and CALAFCO participation.	
541000 - Electricity/Gas/Water/Sewer/CAM Charges	\$4,750
Electricity, natural gas, water, garbage disposal, janitorial and landscaping.	
Appropriations:	
580 - Contingency	\$30,000
Unanticipated costs, i.e., budget shortfall coverage, special studies or legal fees.	
797 - Reserve	\$10,000
Isolated funding for accrued leave liabilities and other post employment benefits.	

# RESOLUTION ADOPTING THE BUTTE LOCAL AGENCY FORMATION COMMISSION FINAL BUDGET FOR FISCAL YEAR 2016/17

**WHEREAS**, the Cortese-Knox-Hertzberg Act of 2000 requires that each LAFCO within the State of California adopt a budget pursuant to Government Code Section 56381(a); and

**WHEREAS**, the Butte Local Agency Formation Commission has heretofore approved a Proposed Budget for the Commission and held a duly noticed hearing thereon as required by law on April 7, 2016 for the purpose of developing a Final Budget for the Fiscal Year 2016/17; and

**WHEREAS**, the Proposed Fiscal Year 2016/17 Budget has been circulated to all affected agencies pursuant to Government Code Section 56381(a); and

**WHEREAS**, the Butte Local Agency Formation Commission has not increased member agencies' assessments; however, hereby advises member agencies of the potential necessity to incrementally increase agency assessment rates in the fiscal years to follow in order for the Commission to achieve its expanding state mandated responsibilities, consistent with Government Code Section 56381; and

**NOW, THEREFORE, BE IT RESOLVED** by the Butte Local Agency Formation Commission, that the Proposed Budget is hereby adopted as the Final Budget for the Butte Local Agency Formation Commission; which:

- 1. Authorizes the continuation of permanent employee furloughs by 10-15%; and
- 2. Authorizes a 2% cost of living adjustment (COLA) to the adopted Salary Plan, as amended May 7, 2015.

**BE IT FURTHER RESOLVED** that aforementioned Final Budget for Fiscal Year is officially adopted and ordered to be circulated to all affected agencies pursuant to Government Code Section 56381(a); and

### **RESOLUTION NO. 12 2015/16**

<b>PASSED AND ADOPTED</b> by the this 5th day of May 2016 by the following	•	cy Formation	Commission
AYES:			
NOES:			
ABSENT:			
ABSTAINS:			
	Carl Leverenz, Chair Butte Local Agency		mmission
ATTEST:			
Stephen Lucas Executive Officer			