

**BUTTE LOCAL AGENCY FORMATION COMMISSION**  
**DRAFT Minutes of January 7, 2016**

**1. CALL TO ORDER**

Chair Leverenz called the meeting to order at 9:00 a.m., on January 7, 2016, in the Butte County Board of Supervisors Chambers, 25 County Center Drive, Oroville, California.

**1.1 Roll Call**

Present: Commissioners Scott Lotter (City); Larry Duncan (Special District), Bill Connelly (County), Tom Lando (Special District); Linda Dahlmeier (City); Steve Lambert (County); and Chair Carl Leverenz (Public).

Absent: Alternate Commissioner Larry Wahl (County).

Others Present: Alternate Commissioner John Busch (City)  
Alternate Commissioner Al McGreehan (Special District)  
Alternate Commissioner Greg Steel (Public)  
Mark Sorensen, City Administrator, City of Biggs  
Scott Friend, Consultant, City of Biggs  
Don Rust, Planning & Development Services Director, City of Oroville  
Luis Topete, Associate Planner, City of Oroville  
P. Scott Browne, LAFCO Counsel  
Stephen Lucas, LAFCO Executive Officer  
Stephen Betts, LAFCO Deputy Executive Officer  
Jill Broderson, Management Analyst

**2. CONSENT AGENDA**

**2.1 Approval of the Minutes of December 3, 2015.**

Chair Leverenz asked if there were any modifications to be made to the minutes. None were noted.

**Commissioner Lando made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Lambert.**

**The motion was carried by the following vote:**

**AYES:** Commissioners Lotter, Duncan, Connelly, Lando, Dahlmeier, Lambert and Chair Leverenz

**NOES:** None

**ABSENT:** None

**ABSTAINS:** None

**3. NOTICED PUBLIC HEARINGS – None.**

**4. REGULAR AGENDA**

**4.1 Items Removed from the Consent Agenda – None.**

**4.2 16-02 - City of Chico - Extension of Services - 14 San Gabriel Way.**

Deputy Executive Officer, Stephen Betts said the parcel located at 14 San Gabriel Way has applied for an extension of services for wastewater services from the City of Chico. The subject parcel is developed with a residential triplex and is not adjacent to the City of Chico jurisdictional boundaries. With approximately 30 to 40 parcels intervening, annexation of the subject parcel is not feasible at this time. The subject parcel has already been connected to the City of Chico sanitary sewer system through an emergency request. Mr. Betts indicated receipt of a completed annexation agreement and covenant from the parcel owner.

Chair Leverenz asked for comments from the public. There were no comments addressed.

**Commissioner Lando made a motion to adopt Resolution No. 07 2015/16, approving the extension of City of Chico sanitary sewer services. The motion was seconded by Commissioner Lotter.**

**The motion was carried by the following vote:**

<b>AYES:</b>	Commissioners Lotter, Duncan, Connelly, Lando, Dahlmeier, Lambert and Chair Leverenz
<b>NOES:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAINS:</b>	None

**4.3 16-03 - City of Biggs - West Biggs-Gridley Annexation No. 2.**

Deputy Executive Officer, Stephen Betts indicated that since preparation of the original staff report, staff has received a request from an adjacent land owner asking to be included within the annexation request. The proposed reorganization consists of annexing four parcels to the City of Biggs, totaling approximately 160.5 acres and detachments of the territory from CSA 164 (Butte County Animal Control District) and the Butte County Resource Conservation District. Mr. Betts said the subject territory will remain within CSA 31 (Schohr's Pool) and CSA 37 (Gridley-Biggs Ambulance).

Via Power Point presentation, Mr. Betts illustrated the newly subject parcel to be included within the proposed annexation (2836 West Biggs Gridley Road, APN 022-140-013) is contiguous to the City of Biggs jurisdictional. The subject parcel is approximately 0.5 acres in size and is developed with a single-family dwelling unit with several accessory structures.

Chair Leverenz asked if the City of Biggs was in agreement with including the subject parcel to proposed territory for annexation. Mr. Betts acknowledged the City's agreement.

Received on behalf of Mrs. Susan Schohr, Mr. Betts read correspondence addressed to the Commission requesting to be included within the proposed annexation.

Mr. Betts indicated that the owner of the subject parcel has requested to be annexed to the City of Biggs so that they can receive sanitary sewer service from the city; further stating that the addition of the parcel will not require public notice or require a protest hearing as the proposed annexation has 100% landowner consent. Mr. Betts concluded by stating the parcel is considered uninhabited, as there are no registered voters.

Chair Leverenz asked for comments from the public.

After property is placed within a sphere, Commission Duncan asked if there is a period of time in which the property owner would need to wait for said annexation? Mr. Betts said no.

Mrs. Susan Schohr introduced herself and offered to answer any questions the Commission might have.

**Commissioner Lando made a motion to adopt Resolution No. 08 2015/16, approving the annexation to the City of Biggs. The motion was seconded by Commissioner Connelly.**

**The motion was carried by the following vote:**

<b>AYES:</b>	Commissioners Lotter, Duncan, Connelly, Lando, Dahlmeier, Lambert and Chair Leverenz
<b>NOES:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAINS:</b>	None

5. **PUBLIC COMMENTS NOT ON THE AGENDA** – None.

6. **REPORTS AND COMMUNICATION**

6.1 **Executive Officer's Report**

Executive Officer, Stephen Lucas summarized the Executive Officer's report.

7. **CLOSED SESSION** (*Administration, North Conference Room Available 9:00 a.m. to 10:00 a.m.*)

7.1 **Public Employee Performance Evaluation.** With respect to every item of business to be discussed in a closed session pursuant to Government Code Section 54957. Title: Executive Officer.

The Commission went into closed session at 9:20 a.m. and reconvened at 9:45 a.m., taking no reportable action.

8. **ADMINISTRATION** – None.

9. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:11 a.m. to the next LAFCO meeting to be held on **Thursday, February 4, 2016** at 9:00 a.m.

**LOCAL AGENCY FORMATION COMMISSION**

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By: Stephen Lucas, Executive Officer