



**BUTTE LOCAL AGENCY FORMATION COMMISSION
Draft Minutes of April 4, 2019**

(A complete voice recording of the Commission's meetings can be obtained from www.buttelafco.org)

1. CALL TO ORDER

Chair Leverenz called the meeting to order at 9:02 a.m., April 4, 2019, in the Butte County Board of Supervisors Chambers, 25 County Center Drive, Oroville, California.

1.1 Roll Call

Commissioners Present: Greg Bolin (City)
Jack Kiely (Special District)
Al McGreehan (Special District-Alt)
Carl Leverenz Chair (Public)

Commissioners Absent: Bill Connelly (County)
Nathan Wilkinson (City)
Steve Lambert (County)

Alternate Commissioners Present: Greg Steel (Public)

Alternate Commissioners Absent: Bruce Johnson (City) and Debra Lucero (County)

Vacant Seat: Regular Commissioner Special District

Others Present: Stephen Lucas, LAFCO Executive Officer
Jill Broderson, LAFCO Management Analyst
Joy Stover, LAFCO Commission Clerk
P. Scott Browne, LAFCO Legal Counsel
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2. CONSENT AGENDA

2.1 Approval of the Minutes of March 7, 2019

Chair Leverenz asked if there were any requested changes to the minutes.

Commissioner McGreehan noted one correction on page 3.

Commissioner McGreehan made a motion to accept the Consent Agenda noting the correction to the minutes. The motion was seconded by Commissioner Kiely.

The motion was carried by the following roll call vote:

AYES: Bolin, Kiely, McGreehan, and Chair Leverenz
NOES: None
ABSENT: Connelly, Wilkinson and Lambert
ABSTAINS: None

3. NOTICED PUBLIC HEARINGS

3.1 Review and Consideration of Proposed Budget for FY 2019/20

Chair Leverenz stated the budget committee met and recommends the proposed budget with one change for an increase in the amount for P. Scott Browne, LAFCO Legal Counsel.

Jill Broderson stated the budget committee meeting was properly noticed and all affected agencies were sent a proper notice. To date staff has not received any comments from member agencies or the public concerning the proposed budget.

Commissioner Bolin asked for clarification on the increase amount.

Jill Broderson stated the budget before the Commission today shows an amount of \$711,732 and with the increased amount for LAFCo Counsel, the amount would increase to \$713,172, a difference of \$1,440. Our agency funding over the past 12 years has averaged 3% and our actual LAFCo budgets over the last 12 years was a negative 1.

Chair Leverenz provided a brief historical overview of our budgets process.

Chair Leverenz opened this item to the public for comments. No responses received.

Commissioner McGreehan asked if this proposed budget includes furlough time for staff.

Steve Lucas stated yes and provided a historical account of staff furlough.

Commissioner McGreehan asked for a historical review of item #4 on page one regarding the base salary plan.

Steve Lucas stated when LAFCo went independent in 2008 the salary plan was set at that time. Over the past 12 years we have never reviewed the base salary plan and after the last recruitment process it was decided a review of the current salary plan was due.

Commissioner McGreehan stated he appreciated the clarification.

Jill Broderson stated over the last 12 years, the COLA's that have been adopted equal 10%.

Steve Lucas stated what is being adopted today is the proposed budget and the final budget will be brought back in May for final adoption.

Commissioner Bolin made a motion to approve the proposed budget with the one increase change as stated. The motion was seconded by Commissioner Kiely.

The motion was carried by the following roll call vote:

AYES: Bolin, Kiely, McGreehan and Chair Leverenz

NOES: None
ABSENT: Connelly, Wilkinson and Lambert
ABSTAINS: None

Jill Broderson stated she will update the proposed budget with the one change and circulate the updated budget to the affected agencies.

3.2 19-04 – Dissolution of County Service Area No. 26 (Thermalito Drainage)

Steve Lucas stated the Commission heard this item two months ago and initiated the resolution of application to initiate the dissolution of County Service Area No. 26. There is a new process in the law that if the State Controller's Office declares that a particular district is inactive; taken in no money, spent no money and has no debt, it notifies LAFCo to start the dissolution process. There has only been one comment received from a resident of the Thermalito area and that person is happy to see this CSA dissolved.

Chair Leverenz opened this item to the public for comments. No responses received.

Commissioner McGreehan noted needed amendments.

Commissioner McGreehan made a motion to approve the Resolution No. 12 2018/19 approving the dissolution of County Service Area No. 26. The motion was seconded by Commissioner Bolin.

The motion was carried by the following roll call vote:

AYES: Bolin, Kiely, McGreehan and Chair Leverenz
NOES: None
ABSENT: Connelly, Wilkinson and Lambert
ABSTAINS: None

4. REGULAR AGENDA

4.1 Items Removed from the Consent Agenda – None

4.2 19-07 – City of Chico – Extension of Services – 2499 Guynn Avenue

Steve Lucas stated there was a septic system failure and an emergency approval was granted previously.

Chair Leverenz stated this area is clearly in need of annexation.

Steve Lucas stated he has been in conversations with City of Chico staff and together they are working on a plan to annex the last island areas.

Steve Lucas identified the Chico island areas on the map, including the north Chico island area currently being processed for annexation by LAFCo staff. The north Chico annexation will hopefully be heard in May.

The motion was carried by the following roll call vote:

Commissioner Bolin moved to adopt Resolution No. 14 2018/19 approving the extension of sanitary sewer services. The motion was seconded by Commissioner Kiely.

The motion was carried by the following roll call vote:

AYES: Bolin, Kiely, McGreehan and Chair Leverenz
NOES: None
ABSENT: Connelly, Wilkinson and Lambert
ABSTAINS: None

5. Public Comment on Items not on the Agenda - None

6. Reports and Communications

6.1 Executive Officer's Report.

Steve Lucas summarized the Executive Officer's Report and provided an update to the Special District seat election process. The Special District second seat term expires in May and is currently held by Commissioner Kiely. Staff has received one nomination so far for that seat and if no other nominations are received we will be able to forego the election process.

Steve Lucas provided an update to the transition process for our information services system that was recently completed. Also provided was a legislative update and a Camp Fire update.

Commissioner Bolin asked if LAFCo would be able to do a review/study of a potential merger.

Chair Leverenz stated LAFCo's involvement is to monitor if and how the services are provided throughout the County. Staff can be considered as a resource available to the Town of Paradise and the Paradise Irrigation District and provide help as needed.

6.2 Correspondence - None

7. ADMINISTRATION

8. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:47 a.m. to the next LAFCO meeting scheduled for May 2, 2019.

LOCAL AGENCY FORMATION COMMISSION

By: Stephen Lucas, Executive Officer

Minutes prepared by Joy Stover, Commission Clerk