

**BUTTE LOCAL AGENCY FORMATION COMMISSION
Draft Minutes of February 1, 2018**

(A complete voice recording of the Commission's meetings can be obtained from www.buttelafco.org)

1. Call to Order

Chair Leverenz called the meeting to order at 9:00 a.m., February 1, 2018, in the Butte County Board of Supervisors Chambers, 25 County Center Drive, Oroville, California.

1.1 Roll Call

Commissioners Present: Scott Lotter (City), Steven Onken (Special District), Bill Connelly (County), Al McGreehan (Special District-Alt), Linda Dahlmeier (City), Steve Lambert (County) and Chair Carl Leverenz (Public).

Alternate Commissioners Present: None

Absent Commissioners: Tom Lando (Special District)

Absent Alternate Commissioners: Larry Wahl (County-Alternate), Greg Steel (Public) and Bruce Johnson (City).

Others Present: Stephen Lucas, LAFCO Executive Officer
Craig Sanders, LAFCO Deputy Executive Officer
Jill Broderson, LAFCO Management Analyst
Joy Stover, LAFCO Commission Clerk
P. Scott Browne, LAFCO Legal Counsel

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2. Consent Agenda

2.1 Approval of the Minutes of December 7, 2017

2.2 Acceptance of Independent Auditor's Report and Financial Statements for Fiscal Year ending June 30, 2017.

Chair Leverenz asked if there were any corrections or additions to the minutes or any items to be pulled from the Consent Agenda.

Commissioner Dahlmeier asked whether there is a requirement to change the auditor every five years.

There was a discussion on this topic and it was stated the budget committee looked into this and determined it is hard to find a CPA that is familiar with LAFCo's and willing to do audits. The five year rule is a best practice suggestion but not a requirement.

Commissioner Onken made a motion to approve the Consent Agenda. The motion was seconded by Commissioner Dahlmeier.

The motion was carried by the following roll call vote:

AYES: Commissioners Lotter, Onken, Connelly, McGreehan, Dahlmeier, Lambert and Chair Leverenz

NOES: None

ABSENT: None

ABSTAINS: None

3. NOTICED PUBLIC HEARINGS – None

4. REGULAR AGENDA

4.1 Items Removed from the Consent Agenda. None

4.2 18-06 – City of Chico – Extension of Services – 2487 Gynn Avenue
Chair Leverenz asked if staff had anything to add to the staff report.

Craig Sanders stated no new information has been received.

Commissioner Lotter made a motion to adopt Resolution No. 07 2017/18 approving the extension of services. The motion was seconded by Commissioner Dahlmeier.

The motion was carried by the following roll call vote:

AYES: Commissioners Lotter, Onken, Connelly, McGreehan, Dahlmeier, Lambert and Chair Leverenz

NOES: None

ABSENT: None

ABSTAINS: None

4.3 18-08 – City of Chico – Extension of Services – 1587 Shady Glen Court

Chair Leverenz asked if staff had anything to add to the staff report.

Craig Sanders stated this site is an undeveloped parcel that has been approved for the installation of an onsite septic system. After review, it was determined this may not be the best way to move forward since we are trying to eliminate septic systems in the Chico urban area.

Chair Leverenz stated we want to encourage the annexation of these areas, but at the same time when someone wants to build a large enough house for his family and the County approved septic system is not large enough to accommodate the size of home needed, hooking up to the sewer system is the best way to go.

Commissioner Connelly asked whether the property owner has signed the annexation agreement stating he will not fight annexation when it comes up.

Craig Sanders stated the agreement has been signed and received by LAFCo.

Commissioner McGreehan made a motion to adopt Resolution No. 08 2017/18 approving the extension of services. The motion was seconded by Commissioner Onken.

The motion was carried by the following roll call vote:

AYES: Commissioners Lotter, Onken, Connelly, McGreehan, Dahlmeier, Lambert and Chair Leverenz
NOES: None
ABSENT: None
ABSTAINS: None

4.4 Appointment of Budget Committee for the 2018/19 Fiscal Year

Appointed to the Budget Committee were Commissioners Connelly, Lotter, Chair Leverenz, and Alternate Commissioners McGreehan and Steel. Commissioner Onken was told he was welcome to attend as well.

5. Public Comment on Items not on the Agenda.

Chair Leverenz asked if there was anyone who wished to speak on anything not on the agenda. No responses received.

6. Reports and Communications.

6.1 Executive Officer's Report.

Steve Lucas summarized the Executive Officer's Report and provided updates.

Steve Lucas provided an update on the status of Butte County looking into new fire protection services for the County, which may end up being a County Service Area district.

Commissioner Lambert stated he has scheduled February 21, 2018 for the Community Town Hall meeting to discuss mosquito services for the Durham area.

Steve Lucas stated he met with City of Chico staff to discuss the annexation agreement for the north Chico annexation area. The City is moving forward with this area but they are reluctant to commit to the other seven areas at this time.

Butte County Mosquito and Vector Control District is moving forward with annexing the 14,000 acres of rice land area identified in the mosquito MSR.

Steve Lucas provided a CALAFCO update.

Commissioner Connelly voiced his concerns with the lack of participation from some of the other LAFCOs, CALAFCO budget concerns and legislative issues.

Chair Leverenz voiced his personal experience with dealing with some of the local LAFCOs that are still controlled by their counties and lack the LAFCO experience, which creates problems with the public.

Commissioner Connelly stated at the CALAFCO level they are trying to work with those LAFCOs and stimulate them to prepare their MSRs and do things properly and adhere to the law. There has to be some consequence if you're not doing what is required by law.

6.2 Correspondence – None

7. CLOSED SESSION (*Administration Conference Room Available 9:00 a.m. to 12:00 p.m.*)

7.1 Public Employee Performance Evaluation.

With respect to every item of business to be discussed in a closed session pursuant to Government Code Section 54957. Title: Executive Officer

Chair Leverenz adjourned the meeting to closed session at 9:20 a.m.

Chair Leverenz re-opened the meeting with no reportable action taken.

8. ADMINISTRATION – None

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:38 a.m. to the Thursday, March 1, 2018 regularly scheduled meeting.

LOCAL AGENCY FORMATION COMMISSION

By: Stephen Lucas, Executive Officer