
BUTTE LOCAL AGENCY FORMATION COMMISSION
1453 DOWNER STREET, SUITE C, OROVILLE, CALIFORNIA 95965
TELEPHONE (530) 538-7784 FAX (530) 538-2847

REGULAR MEETING NOTICE OF THE COMMISSION

Location: **Butte County Board of Supervisors Chambers,
25 County Center Drive, Oroville, California**
Date/Time: **Thursday, March 7, 2013 - 9:00 a.m.**

AGENDA

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

1. CALL TO ORDER

1.1 Roll Call

2. CONSENT AGENDA

2.1 Approval of the Minutes of February 7, 2013

2.2 FY 2012/13 Budget Appropriation Transaction Request

The Commission will consider budget appropriation transaction. **ACTION REQUESTED:** Authorize a budget appropriation transaction by minute order within the FY 2012/13 budget under Professional and Specialized Services, Account No. 536 in the amount of \$15,785.50.

3. NOTICED PUBLIC HEARINGS - None

4. REGULAR AGENDA

4.1 Items Removed from the Consent Agenda (If any)

4.2 13-04 M/S – El Medio Fire Protection District – Municipal Service Review and Sphere of Influence Update.

The Commission will receive an update on the El Medio Fire Protection District Sphere of Influence (SOI) update process to include the review of the proposed SOI boundary that is being evaluated. **ACTION REQUESTED:** Review proposed SOI boundary and provide staff with comments or direction.

4.3 Review of Proposed County Community Wastewater Management System

The Commission will receive a brief overview of the proposed County Community Wastewater Management System that will utilize County Service Areas as the intended oversight entity. **ACTION REQUESTED:** Review and comment.

4.4 Presentation of Butte LAFCO Website Update

Staff will provide the Commission an initial view of the updated Butte LAFCO website. **ACTION REQUESTED:** Accept presentation and provide any comments.

5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (If any)

6. REPORTS AND COMMUNICATION

6.1 Executive Officer's Report (The report is intended to inform the Commission of administrative items that require no formal action or hearings.)

6.2 Correspondence *(These items are for information only and cannot be acted upon unless directed for discussion on a future agenda)*

- a. January 8, 2013 letter from Michael Ashlock

7. CLOSED SESSION *(Administration Conference Room Available 10:00 a.m. to 11:00 a.m.)*

7.1 Public Employee Performance Evaluation . With respect to every item of business to be discussed in a closed session pursuant to Government Code Section 54957. Title: Executive Officer.

8. ADMINISTRATION. The Commission will discuss and provide direction to the Executive Officer on administrative matters relating to the operation of the Commission.

9. ADJOURNMENT Adjourn to **Thursday, April 4, 2013** in the Board of Supervisors Chambers.

TO THOSE WHO PARTICIPATE IN LAFCO PROCEEDINGS: *California Government Code Section 84308 requires you to disclose campaign contributions to LAFCO Commissioners if they amount to \$250 or more and were made within the last twelve months. Please announce your applicable campaign contributions when you speak.*

** Any disabled person needing special accommodation to participate in the Commission proceeding is requested to contact LAFCo staff at (530) 538-7784 prior to meeting and arrangements will be made to accommodate you.*

** Any person may address the Commission during the "Public Comment." Please see the rules regarding public comments below.*

** Copies of Agenda documents relative to an Agenda item may be obtained from the Clerk of the Commission at a cost of \$.10 per page.*

RULES APPLYING TO PUBLIC COMMENTS

1. *Members of the public wishing to address the Commission upon any subject within the jurisdiction of Butte LAFCO may do so upon receiving recognition from the Chair at the appropriate time.*
2. *Comment on items not on the agenda should be made at the time indicated for "Public Comment" on the agenda. The Commission may not act on any matter so raised and will have to put off action until a meeting at which the matter can be put on the agenda.*
3. *Comment on specific agenda items may be made during the discussion of that agenda item, upon recognition by the Chair.*
4. *After receiving recognition, please stand and state your name and address before making your presentation, so that the Clerk may take down this information.*
5. *All documents to be presented to the Commission will be given to the Clerk of the Commission (original and eleven copies) prior to Call of Order of meeting. Such documents will be distributed to the Commission and made available for public inspection.*

This agenda was mailed to those requesting notice and posted 72 hours in advance of the meeting at the following locations: Butte County Administration Building & LAFCo front entrance.