
BUTTE LOCAL AGENCY FORMATION COMMISSION
1453 DOWNER STREET, SUITE C, OROVILLE, CALIFORNIA 95965
TELEPHONE (530) 538-7784 FAX (530) 538-2847

REGULAR MEETING NOTICE OF THE COMMISSION

Location: **Butte County Board of Supervisors Chambers,
25 County Center Drive, Oroville, California**
Date/Time: **Thursday, March 3, 2016 - 9:00 a.m.**

AGENDA

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

1. CALL TO ORDER

1.1 Roll Call

2. CONSENT AGENDA

2.1 Approval of the Minutes of January 7, 2016.

2.2 Acceptance of Independent Auditor's Report and Financial Statements for Fiscal Years ending June 30, 2015

The Independent Auditor's Report and Financial Statements for Fiscal Years ending June 30, 2015 have been prepared by K-COE ISOM, Certified Public Accountants and are submitted for the Commission's acceptance. **Action Requested:** Accept Independent Auditor's Report and Financial Statements for Fiscal Years ending June 30, 2015.

3. NOTICED PUBLIC HEARINGS –

3.1 15-12MS – Buzztail Community Services District – Municipal Service Review and Sphere of Influence Plan Update.

The Commission will review an update to the Buzztail Community Service District Municipal Service review and Sphere of Influence Plan which describes the services and operations of the District. **ACTION REQUESTED:** Adopt Resolution No.10 2015/16 approving the Buzztail Community Service District MSR/SOI Plan.

4. REGULAR AGENDA

4.1 Items Removed from the Consent Agenda (If any)

4.2 Appointment of Budget Committee for the 2016/17 Fiscal Year

In preparation for the 2016/17 Fiscal Year Budget development, the Commission will appoint a Budget Committee to guide staff in the development of the budget. **ACTION REQUESTED:** Appoint a Budget Committee for Fiscal Year 2016/17.

4.3 Renewal of Lease Agreement for Office Space located at 1453 Downer Street, Oroville.

The Commission's current lease for its offices at 1453 Downer Street, Suite C expires on March 31, 2015. A ten year lease renewal will be considered for the same office space. **ACTION REQUESTED:** Consider lease extension and authorize the Chair to execute new lease agreement.

4.4 16-04 – City of Chico – East 8th Street Annexation No. 21

Proposed is the annexation of a single unincorporated parcel to the City of Chico to allow for the connection to the City's sanitary sewer system. The subject territory is approximately .68 acres in size and is located on the south side of East 8th Street, east of El Monte Avenue. The territory is identified as Assessor's Parcel Number 002-150-039 (2273 East 8th Street). **ACTION REQUESTED:** Adopt Resolution No. 09 2015/16 approving the annexation to the City of Chico.

5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (If any)

6. REPORTS AND COMMUNICATION

6.1 Executive Officer's Report

6.2 Correspondence – None

7. ADMINISTRATION. The Commission will discuss and provide direction to the Executive Officer on administrative matters relating to the operation of the Commission.

8. ADJOURNMENT Adjourn to **Thursday, April 7, 2016** in the Board of Supervisors Chambers.

TO THOSE WHO PARTICIPATE IN LAFCO PROCEEDINGS: California Government Code Section 84308 requires you to disclose campaign contributions to LAFCO Commissioners if they amount to \$250 or more and were made within the last twelve months. Please announce your applicable campaign contributions when you speak.

** Any disabled person needing special accommodation to participate in the Commission proceeding is requested to contact LAFCo staff at (530) 538-7784 prior to meeting and arrangements will be made to accommodate you.*

** Any person may address the Commission during the "Public Comment." Please see the rules regarding public comments below.*

** Copies of Agenda documents relative to an Agenda item may be obtained from the Clerk of the Commission at a cost of \$.10 per page.*

RULES APPLYING TO PUBLIC COMMENTS

1. *Members of the public wishing to address the Commission upon any subject within the jurisdiction of Butte LAFCO may do so upon receiving recognition from the Chair at the appropriate time.*
2. *Comment on items not on the agenda should be made at the time indicated for "Public Comment" on the agenda. The Commission may not act on any matter so raised and will have to put off action until a meeting at which the matter can be put on the agenda.*
3. *Comment on specific agenda items may be made during the discussion of that agenda item, upon recognition by the Chair.*
4. *After receiving recognition, please stand and state your name and address before making your presentation, so that the Clerk may take down this information.*
5. *All documents to be presented to the Commission will be given to the Clerk of the Commission (original and eleven copies) prior to Call of Order of meeting. Such documents will be distributed to the Commission and made available for public inspection.*

This agenda was mailed to those requesting notice and posted 72 hours in advance of the meeting at the following locations: Butte County Administration Building & LAFCo front entrance.