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BUTTE LOCAL AGENCY FORMATION COMMISSION  
1453 DOWNER STREET, SUITE C, OROVILLE, CALIFORNIA 95965  
TELEPHONE (530) 538-7784 FAX (530) 538-2847

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REGULAR MEETING NOTICE OF THE COMMISSION

Location: **Butte County Board of Supervisors Chambers,  
25 County Center Drive, Oroville, California**  
Date/Time: **Thursday, February 7, 2013 - 9:00 a.m.**

**AGENDA**

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

**1. CALL TO ORDER**

**1.1 Roll Call**

**2. CONSENT AGENDA**

**2.1 Approval of the Minutes of December 6, 2012.**

**2.2 Acceptance of Independent Auditor's Report and Financial Statements for Fiscal Years ending June 30, 2012 and 2011**

The Independent Auditor's Report and Financial Statements for Fiscal Years ending June 30, 2012 and 2011 have been reviewed and approved by staff and are hereby submitted for the Commission's acceptance. **Action Requested:** Accept Independent Auditor's Report and Financial Statements for Fiscal Years ending June 30, 2012 and 2011 prepared by Matson and Isom, Certified Public Accountants.

**2.3 Review and Consideration of the Draft Contractual Services Agreement No. 3 with the County of Butte for the Provision of Specified Services**

The Commission will review and consider approval of the Draft Contractual Services Agreement No. 3 with the County of Butte for the provision of operational services in support of Commission directives. **Action Requested:** Review and approve the Draft Contractual Services Agreement No. 3 with the County of Butte and direct staff to forward said agreement to County Administration for consideration by the Board of Supervisors.

**3. NOTICED PUBLIC HEARINGS – None**

**4. REGULAR AGENDA**

**4.1 Items Removed from the Consent Agenda (If any)**

**4.2 13-08 – City of Chico – Extension of Services – 864 Wisconsin Street**

Proposed is an extension of City of Chico sanitary sewer service outside of its jurisdictional boundaries, to a single parcel. The subject territory is identified as Assessor's Parcel Number 005-393-006 (864 Wisconsin Street), Chico, CA. **ACTION REQUESTED:** Adopt Resolution No. 14 2012/13 approving the extension of sanitary sewer services.

**4.3 13-09 – City of Chico – Extension of Services – 1344 Bruce Street**

Proposed is an extension of City of Chico sanitary sewer service outside of its jurisdictional boundaries, to a single parcel. The subject territory is identified as

Assessor's Parcel Number 005-411-005 (1344 Bruce Street), Chico, CA. **ACTION REQUESTED:** Adopt Resolution No. 15 2012/13 approving the extension of sanitary sewer services.

**4.4 Appointment of Budget Committee for the 2013/14 Fiscal Year**

In preparation of the 2013/14 Fiscal Year Budget development, the Commission will appoint a Budget Committee to guide staff in the development of the budget. **ACTION REQUESTED:** Appoint a Budget Committee for Fiscal Year 2013/14.

**4.5 11-02MS - Lake Oroville Area Public Utility District - Municipal Service Review and Sphere of Influence Update.**

The Commission will receive an update on the Lake Oroville Public Utility District Sphere of Influence (SOI) process to include the review of the proposed SOI boundary that is being evaluated. **ACTION REQUESTED:** Review proposed SOI boundary and provide staff with comments or direction.

**5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (If any)**

**6. REPORTS AND COMMUNICATION**

**6.1 Executive Officer's Report**

**6.2 Correspondence – None**

**7. CLOSED SESSION (Administration Conference Room Available 9:00 a.m. to 11:00 a.m.)**

**7.1 Public Employee Performance Evaluation .** With respect to every item of business to be discussed in a closed session pursuant to Government Code Section 54957. Title: Executive Officer.

**8. ADMINISTRATION.** The Commission will discuss and provide direction to the Executive Officer on administrative matters relating to the operation of the Commission.

**9. ADJOURNMENT** Adjourn to **Thursday, March 7, 2013** in the Board of Supervisors Chambers.

*TO THOSE WHO PARTICIPATE IN LAFCO PROCEEDINGS: California Government Code Section 84308 requires you to disclose campaign contributions to LAFCO Commissioners if they amount to \$250 or more and were made within the last twelve months. Please announce your applicable campaign contributions when you speak.*

*\* Any disabled person needing special accommodation to participate in the Commission proceeding is requested to contact LAFCo staff at (530) 538-7784 prior to meeting and arrangements will be made to accommodate you.*

*\* Any person may address the Commission during the "Public Comment." Please see the rules regarding public comments below.*

*\* Copies of Agenda documents relative to an Agenda item may be obtained from the Clerk of the Commission at a cost of \$.10 per page.*

**RULES APPLYING TO PUBLIC COMMENTS**

- 1. Members of the public wishing to address the Commission upon any subject within the jurisdiction of Butte LAFCO may do so upon receiving recognition from the Chair at the appropriate time.**
- 2. Comment on items not on the agenda should be made at the time indicated for "Public Comment" on the agenda. The Commission may not act on any matter so raised and will have to put off action until a meeting at which the matter can be put on the agenda.**
- 3. Comment on specific agenda items may be made during the discussion of that agenda item, upon recognition by the Chair.**
- 4. After receiving recognition, please stand and state your name and address before making your presentation, so that the Clerk may take down this information.**
- 5. All documents to be presented to the Commission will be given to the Clerk of the Commission (original and eleven copies) prior to Call of Order of meeting. Such documents will be distributed to the Commission and made available for public inspection.**

*This agenda was mailed to those requesting notice and posted 72 hours in advance of the meeting at the following locations: Butte County Administration Building & LAFCo front entrance.*