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BUTTE LOCAL AGENCY FORMATION COMMISSION  
1453 DOWNER STREET, SUITE C, OROVILLE, CALIFORNIA 95965  
TELEPHONE (530) 538-7784 FAX (530) 538-2847

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REGULAR MEETING NOTICE OF THE COMMISSION

Location: **Butte County Board of Supervisors Chambers,  
25 County Center Drive, Oroville, California**  
Date/Time: **Thursday, November 7, 2013 - 9:00 a.m.**

**AGENDA**

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

**1. CALL TO ORDER**

**1.1 Roll Call**

**1.2 Resolution of Appreciation for Loren Gill, Alternate Special District Representative**

**1.3 Welcome of New Commission Special District Representatives.**

- a. Tom Lando, Chico Area Recreation & Park District, Regular Member
- b. Wes Gilbert, Butte County Resource Conservation District, Alternate Member

**2. CONSENT AGENDA**

**2.1 Approval of the Minutes of October 3, 2013.**

**2.2 Review and Consideration of Amendment No. 1 to the Memorandum of Understanding between Butte LAFCO and its Employees**

The Commission will review and consider Amendment No. 1 to the Memorandum of Understanding Between Butte LAFCO and its Employees to remove any ambiguity in the implementation of LAFCO Personnel Policies and Procedures. **ACTION REQUESTED:** Review and adopt Resolution No. 18 2013/14 approving Amendment No. 1 to the Memorandum of Understanding between Butte LAFCO and its Employees.

**3. NOTICED PUBLIC HEARINGS**

**3.1 13-04MS - Public Review Draft El Medio Fire Protection District Municipal Service Review and Sphere of Influence Update.**

The Commission will open the public hearing and take comments on the review and update of the Draft El Medio Fire Protection District (EMFPD) Municipal Service Review and Sphere of Influence Update. **ACTION REQUESTED:** Open public hearing, accept public comments, provide any direction to staff and continue the matter open to the December 5, 2013 meeting for consideration and possible action.

**4. REGULAR AGENDA**

**4.1 Items Removed from the Consent Agenda (If any)**

**4.2 Update of the Sewer Service Extension Process and Actual Sewer Connections in the City of Chico.**

The Commission will receive an update on the process for extending sewer service extensions without annexation and review actual sewer connection data for both authorized and unauthorized sewer connections in the City of Chico. **ACTION**

**REQUESTED:** Direct the City of Chico to submit a single, comprehensive extension of services application that encompasses all 62 unauthorized sewer connections.

**4.3 Review and Discussion of Agricultural Preservation Policies and Agricultural Land Conversion Mitigation Options**

The Commission will review applicable state law and local policies pertaining to agricultural preservation and consider options to address the loss of agricultural land converted to non-agricultural uses. **ACTIOPN REQUESTED:** 1) Direct staff to develop a Draft Butte LAFCO Agricultural Preservation Policy substantially consistent with "Stanislaus LAFCO Agricultural Preservation Policy" and in consideration of the Butte County "Agricultural Mitigation Ordinance"; and 2) Circulate the Draft Butte LAFCO Agricultural Preservation Policy to various stakeholders for a 30 day review period; and 3) Agendize the Draft Policy for further Commission consideration at the next available meeting.

**4.4 Adoption of 2014 LAFCo Regular Meeting Calendar**

The Commission will consider the Draft 2014 Regular Meeting Calendar which will confirm the dates for regular Commission meetings, CALAFCO events and official holidays. **ACTION REQUESTED:** Consider and approve 2014 LAFCo Calendar.

**5. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (If any)**

**6. REPORTS AND COMMUNICATION**

**6.1 Executive Officer's Report**

**6.2 Correspondence - None**

**7. ADMINISTRATION.** The Commission will discuss and provide direction to the Executive Officer on administrative matters relating to the operation of the Commission.

**8. ADJOURNMENT** Adjourn to **Thursday, December 5, 2013** in the Board of Supervisors Chambers.

*TO THOSE WHO PARTICIPATE IN LAFCO PROCEEDINGS: California Government Code Section 84308 requires you to disclose campaign contributions to LAFCO Commissioners if they amount to \$250 or more and were made within the last twelve months. Please announce your applicable campaign contributions when you speak.*

*\* Any disabled person needing special accommodation to participate in the Commission proceeding is requested to contact LAFCo staff at (530) 538-7784 prior to meeting and arrangements will be made to accommodate you.*

*\* Any person may address the Commission during the "Public Comment." Please see the rules regarding public comments below.*

*\* Copies of Agenda documents relative to an Agenda item may be obtained from the Clerk of the Commission at a cost of \$.10 per page.*

**RULES APPLYING TO PUBLIC COMMENTS**

- 1. Members of the public wishing to address the Commission upon any subject within the jurisdiction of Butte LAFCO may do so upon receiving recognition from the Chair at the appropriate time.*
- 2. Comment on items not on the agenda should be made at the time indicated for "Public Comment" on the agenda. The Commission may not act on any matter so raised and will have to put off action until a meeting at which the matter can be put on the agenda.*
- 3. Comment on specific agenda items may be made during the discussion of that agenda item, upon recognition by the Chair.*
- 4. After receiving recognition, please stand and state your name and address before making your presentation, so that the Clerk may take down this information.*
- 5. All documents to be presented to the Commission will be given to the Clerk of the Commission (original and eleven copies) prior to Call of Order of meeting. Such documents will be distributed to the Commission and made available for public inspection.*

*This agenda was mailed to those requesting notice and posted 72 hours in advance of the meeting at the following locations: Butte County Administration Building & LAFCo front entrance.*