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BUTTE LOCAL AGENCY FORMATION COMMISSION  
1453 DOWNER STREET, SUITE C, OROVILLE, CALIFORNIA 95965  
TELEPHONE (530) 538-7784 FAX (530) 538-2847

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REGULAR MEETING NOTICE OF THE COMMISSION

Location: **Butte County Board of Supervisors Chambers,  
25 County Center Drive, Oroville, California**  
Date/Time: **Thursday, December 5, 2013 - 9:00 a.m.**

**AGENDA**

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

**1. CALL TO ORDER**

**1.1 Roll Call**

**2. CLOSED SESSION (*Administration Conference Room Available 9:00 a.m. to 10:00 a.m.*)**

**2.1 Conference with Legal Counsel on Significant Exposure to Litigation Pursuant to Gov. Code Section 54956.9(b)(1) - One Case**

**3. CONSENT AGENDA**

**3.1 Approval of the Minutes of November 7, 2013.**

**4. NOTICED PUBLIC HEARINGS**

**4.1 13-04MS - Review and Consideration of Public Review Draft Municipal Service Review and Sphere of Influence Update for the El Medio Fire Protection District.**

The Commission will consider for adoption the Draft Municipal Service Review Update and Sphere of Influence Plan for the El Medio Fire Protection District which evaluates existing service levels, future growth needs and provides options for the Districts Sphere of Influence boundary. **ACTION REQUESTED:** 1) Consider staff presentation of the proposed actions; 2) Open public hearing/accept public comments; 3) provide direction to staff; and 4) Adopt Resolution No.20 2013/14 approving the Draft Municipal Service Review and Sphere of Influence Plan for the El Medio Fire Protection District.

**5. REGULAR AGENDA**

**5.1 Items Removed from the Consent Agenda (*If any*)**

**5.2 14-01 – City of Chico – Oak Way Annexation No. 3**

The annexation of a single parcel totaling approximately .44 acres to the City of Chico, to allow for the extension of municipal services. The territory is located at 1904 Oak Way in the unincorporated area of Chico and is identified as Assessor's Parcel Number 042-350-002. This item has been determined to be Categorically Exempt from environmental review. **ACTION REQUESTED:** Approve annexation and adopt Resolution No. 21 2013/14, with the findings and conditions as stated in the Executive Officer's Report.

**5.3 Update of the Sewer Service Extension Process and Actual Sewer Connections in the City of Chico.**

The Commission will receive an update on the process for extending sewer service extensions without annexation and review actual sewer connection data for both authorized and unauthorized sewer connections in the City of Chico. **ACTION REQUESTED:** Provide direction to staff.

**6. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA (If any)**

**7. REPORTS AND COMMUNICATION**

**7.1 Executive Officer's Report**

**7.2 Correspondence - None**

**8. ADMINISTRATION.** The Commission will discuss and provide direction to the Executive Officer on administrative matters relating to the operation of the Commission.

**9. ADJOURNMENT** Adjourn to **Thursday, January 9, 2014** in the Board of Supervisors Chambers.

*TO THOSE WHO PARTICIPATE IN LAFCO PROCEEDINGS: California Government Code Section 84308 requires you to disclose campaign contributions to LAFCO Commissioners if they amount to \$250 or more and were made within the last twelve months. Please announce your applicable campaign contributions when you speak.*

*\* Any disabled person needing special accommodation to participate in the Commission proceeding is requested to contact LAFCo staff at (530) 538-7784 prior to meeting and arrangements will be made to accommodate you.*

*\* Any person may address the Commission during the "Public Comment." Please see the rules regarding public comments below.*

*\* Copies of Agenda documents relative to an Agenda item may be obtained from the Clerk of the Commission at a cost of \$.10 per page.*

**RULES APPLYING TO PUBLIC COMMENTS**

- 1. Members of the public wishing to address the Commission upon any subject within the jurisdiction of Butte LAFCO may do so upon receiving recognition from the Chair at the appropriate time.**
- 2. Comment on items not on the agenda should be made at the time indicated for "Public Comment" on the agenda. The Commission may not act on any matter so raised and will have to put off action until a meeting at which the matter can be put on the agenda.**
- 3. Comment on specific agenda items may be made during the discussion of that agenda item, upon recognition by the Chair.**
- 4. After receiving recognition, please stand and state your name and address before making your presentation, so that the Clerk may take down this information.**
- 5. All documents to be presented to the Commission will be given to the Clerk of the Commission (original and eleven copies) prior to Call of Order of meeting. Such documents will be distributed to the Commission and made available for public inspection.**

*This agenda was mailed to those requesting notice and posted 72 hours in advance of the meeting at the following locations: Butte County Administration Building & LAFCo front entrance.*