

M E M O R A N D U M

TO: Local Agency Formation Commission

FROM: Stephen Lucas, Executive Officer

SUBJECT: Agenda Item 4.2 – Consideration and Selection of a Regular and Alternate Public Member

DATE: August 1, 2022 for the Meeting of September 1, 2022

Background

Staff has recently concluded a recruitment for the Commissions' Regular and Alternate Public Member positions. New appointments are necessary in order to serve the remainder of the existing terms (May 31, 2024).

Pursuant to §56325, a 21-day Notice of Vacancy soliciting applicants for the Regular or Alternate Public Member position was posted on the Butte LAFCO website, the LAFCO office, County Administration, and was sent to each clerk or secretary of the legislative body for each local agency within the County on Wednesday, June 22, 2022. In addition, the Notice of Vacancy was also published in the Chico Enterprise Record on Wednesday, June 22, 2022. Interested persons were requested to complete an "Application for Position of Regular or Alternate Public Member" and submit the application to the Executive Officer on or before Friday, July 22, 2022.

The Commission is the appointing authority for the Regular and Alternate Public Member positions. *Appointments must be made with the affirmative vote of at least one Commissioner representing each appointing authority (e.g., County, Cities, and Special Districts).* The remainder of the existing term commence immediately upon appointment and will conclude May 31, 2024.

Applications

Two applications were received and are attached for your review.

ACTION REQUESTED:

Consider application(s) submitted and vote to select both a Regular and Alternate Public Member.

Attachments:

1. Application for Regular Public Member from Stephen R. Betts
2. Application for either Regular or Alternate Public Member from Donald Rust



Application for Position of Regular or Alternate Public Member

In order to be considered for the above position, please complete the following application and return it to Butte LAFCO, 1453 Downer Street, Suite C, Oroville, California 95965. The application deadline is 4:00 p.m. on Friday, July 22, 2022.

PERSONAL INFORMATION

NAME: Stephen Betts

MAILING & EMAIL ADDRESS:

Street: [REDACTED]
City & Zip: Forest Ranch, CA 95942
E-Mail: [REDACTED]

TELEPHONE NUMBERS:

Home: [REDACTED]
Business: _____
Mobile: [REDACTED]

OTHER INFORMATION:

Length of Residence in Butte County: 33 years

Are You a Registered Voter? Yes No

WORK/VOLUNTEER EXPERIENCE

- | <u>Organization</u> | <u>Date</u> |
|--|----------------------------|
| • <u>U.S. Air Force (active duty / reserve / retired reserve),</u> | <u>1975 to 2017</u> |
| • <u>County of Butte - Assistant, Associate, and Senior Planner positions,</u> | <u>1995 to 2005</u> |
| • <u>City of Chico - Associate Planner,</u> | <u>2005 to 2006</u> |
| • <u>Butte LAFCo - Deputy Executive Officer,</u> | <u>2006 to 2017</u> |
| • <u>Glenn LAFCo - MSR consultant / Executive Officer,</u> | <u>2018 to present</u> |
| • <u>Butte LAFCo - Alternate Public Commissioner,</u> | <u>May 2021 to present</u> |

STATEMENT OF QUALIFICATIONS

Please provide a brief statement indicating why you are interested in serving on the Butte Local Agency Formation Commission and why you are qualified for the appointment (e.g., prior board, commission experience).

Serving as the regular public member for Butte LAFCo would allow me to bring my numerous years of LAFCo work experience to the Commission. With my LAFCo work experience, I would be able to thoroughly analyze projects being reviewed by the Commission for consistency with LAFCo law and with Butte LAFCo Policies and Procedures. Serving as the public commissioner would be a very rewarding experience for me as my duties would now be as a commissioner and not as a staff member.

I have almost 16 years of LAFCo work experience, which includes being the Deputy Executive Officer for Butte LAFCo for 11 years. As the Deputy Executive Officer, I was responsible for all aspects of project processing, including reviewing project applications, preparing legal notices, writing staff reports and resolutions, and preparing municipal service reviews and sphere of influence plans. I am very knowledgeable of how LAFCo's operate, not only from a staff perspective but also from a commissioner perspective. Additionally, my numerous years as a land use planner for Butte County makes be very knowledgeable of the land uses and development patterns in the county.

After retirement from Butte LAFCo in 2017, I was retained by Glenn LAFCo as a private consultant to prepare municipal service reviews and sphere of influence plans. In March of 2020, I was appointed to be the interim Executive Officer for Glenn LAFCo and became the Executive Officer in December of 2020. Because of budget constraints, the Glenn LAFCo Executive Officer is the sole staff for that commission and is responsible for all aspects of the Glenn LAFCo operation, including preparation of the annual budget, legal notices, processing of applications and staff reports, preparation of meeting agendas, conducting commission meetings, and preparation of municipal service reviews and sphere of influence plans.

In May of 2021, I was appointed by Butte LAFCo to fill the Alternate Public Commissioner position. Since being appointed as the Alternate Public Commissioner I have attended every commission meeting, either in person or remotely, and have filled in as the regular public commissioner upon Chair Leverenz's passing.

CERTIFICATION

I certify that I am not an officer or employee of the County of Butte, any city in Butte County, or any district in Butte County.

I certify that this information is true and correct and I authorize the verification of the information in this application in the event I am a finalist for the appointment.

Stephen Betts

Signature

July 12, 2022

Date



Application for Position of Regular or Alternate Public Member

In order to be considered for the above position, please complete the following application and return it to Butte LAFCO, 1453 Downer Street, Suite C, Oroville, California 95965. The application deadline is 4:00 p.m. on Friday, July 22, 2022.

PERSONAL INFORMATION

NAME: DONALD RUST

MAILING & EMAIL ADDRESS:

Street: [REDACTED]
City & Zip: Durham, CA 95938
E-Mail: [REDACTED]

TELEPHONE NUMBERS:

Home: [REDACTED]
Business: [REDACTED]
Mobile: [REDACTED]

OTHER INFORMATION:

Length of Residence in Butte County: 10 years

Are You a Registered Voter? Yes No

WORK/VOLUNTEER EXPERIENCE

Organization

Date

SEE ATTACHMENT

STATEMENT OF QUALIFICATIONS

Please provide a brief statement indicating why you are interested in serving on the Butte Local Agency Formation Commission and why you are qualified for the appointment (e.g., prior board, commission experience).

SEE ATTACHMENT

CERTIFICATION

I certify that I am not an officer or employee of the County of Butte, any city in Butte County, or any district in Butte County.

I certify that this information is true and correct and I authorize the verification of the information in this application in the event I am a finalist for the appointment.


Signature

07.21.22
Date

Donald Rust

Durham, CA 95938

July 21, 2022

Butte LAFCO
1453 Downer Street, Suite C
Oroville, CA 96965-1950
Attention: Steve Lucas, Executive Director

STATEMENT OF QUALIFICATIONS

Mr. Lucas

I am interested in applying for the vacant Regular or Alternate Public Member position with Butte LAFCO and have included my current resume.

I have strong technical and business qualifications with 40 years of hands-on experience in land use management, public administration, project management, and customer service in both the public and private sectors. I have worked at four different local governments in California: San Bernardino, Yolo and Glenn counties and the city of Oroville.

I have prepared annual budgets, developed innovative and cost-effective solutions for governmental operations with the goal of increasing revenues, controlling internal costs and improving the delivery of services to the community.

Currently, I am the Glenn County Public Works Agency Director. I provide management, supervision and direction regarding the functions, activities, and programs of the agency which includes: airports, engineering, flood control, roads & bridges, solid waste and surveying; appear before the Board of Supervisors, Willows and Orland city councils, planning commissions, transportation commission, regional transit committee and various community groups; ensuring compliance with applicable laws, regulations and ordinances; and the coordination of all agency activities within Glenn County. I supervise 52 employees within the Agency.

I worked as the Glenn County Planning & Community Development Services Agency Director. From March 2018 to February 2022. I provided management, supervision and direction regarding the functions, activities, and programs of the agency which includes: building and permit services, building inspection, code enforcement, economic and community development, environmental health, GIS, planning, and water resources departments; appear before the Board of Supervisors, Willows and Orland city councils, planning commissions, Glenn LAFCO and various community groups; ensuring compliance with applicable laws, regulations and ordinances; and the coordination of all agency activities within Glenn County. I supervise 20 employees within the Agency.

I worked for the City of Oroville from December 2010 to March 2018. I was the Acting City Administrator from March 2015 to March 2018. As Acting City Administrator, I provided management, supervision and direction regarding the functions, activities, and programs of the City's administration department, which include the duties as the City Clerk, Fund Administrator for the Supplemental Benefit Funds and other duties and responsibilities associated with the City Administrator's position and the administration department.

In addition, I provided management, supervision and directions regarding the functions, activities, and programs of the Community Development & Public Works Department, which included: building and permit services, code enforcement, economic development, park and trees, planning and public works divisions; I routinely appeared before the City Council, Planning Commission, Park Commission, Arts Commission and various community groups; ensuring compliance with applicable laws, regulations and ordinances; and the coordination of all departmental activities throughout the City; and I supervised 97 employees within the various departments.

In addition, I am a current member of the following organizations: American Planning Association. International Council of Shopping Centers, and California County Planning Directors Association and former member of the League of California Cities – Environmental Quality Committee, 2016 – 2018 and California Association of Local Economic Development – Brownfield & Land Use Revitalization Committee 2015 - 2018.

Sincerely,



DONALD RUST

PLEASE REPLY TO:

DONALD RUST

[REDACTED]
Durham, CA 95938
[REDACTED]